

San Joaquin County Clinics  
Minutes of July 28, 2011  
Community Board Meeting

1414 N. California Street, 2<sup>nd</sup> Floor  
Dorothy Chase Conference Room  
Stockton, CA 95202

Board Members Present

Ogechi Achunine  
Ismael Cortez  
Raymond "Jim" Dubois  
Al Maldonado  
Pete Mata  
Regina McMahan  
Theresa Melish

Health Care Services Agency Staff Present

Ken Cohen  
Margaret Szczepaniak  
Leilani Chua  
Cynthia King  
Carmen Murillo

Counsel

Mark Ornellas, Esq.

Call to Order

The meeting was called to order at 5:07 p.m. by Ken Cohen.

Public Comment

None

Approval of Minutes of June 30, 2011 Meeting

M/S/A (Mata/Maldonado) to approve the minutes as written.

## Action Items

### a. FQHC Bylaws

The members discussed the bylaws and clarifications were made as follows:

Article III Dedication of Assets – Article III addresses what would be done with the assets of the corporation if the organization ceases to continue to operate.

There was a discussion about charitable contributions given to the organization. The Board has the authority to determine which gifts will be accepted. The Board may get staff/legal advice before deciding which gifts to accept or decline. All charitable gifts and donations must be formally acknowledged by the Board.

Article XII, Section 8. Professional Liability – The is required to maintain insurance so that individual Board members are not liable for negligent acts, casualty loss, personal injury, or property loss occurring in their performance of any services on behalf of the corporation.

M/S/A (Achunine/Melish) to adopt the Bylaws.

### b. Election of Officers

The Board elected the following officers through written ballot:

Al Maldonado, Chair.  
Ogechi Achunine, Assistant Chair  
Theresa Melish, Secretary  
Ismael Cortez, Treasurer

### c. Resignation

M/S/A (Dubois/ Mata) to accept the resignation of Myra Mendoza from the Board.

Pursuant to the Bylaws, the Board will need to select a replacement Board member. There are also two other possible vacancies that will need to be filled. Margaret Szczepaniak advised the members that the composition of the Board must be representative of the patients that use the clinics with regard to ethnicity.

### d. Nomination Committee

The Bylaws specify that the Executive Committee of the Board also act as the Nomination Committee. The Executive Committee will meet on August 11, 2011 at 5:00 p.m. As the Nomination Committee, they will consider applications on file to fill vacant Board positions and develop a process to evaluate those applicants, and to bring those recommendations to the full board.

## Discussion Items

### a. FY2010-11 Statistical Summary

Leilani Chua presented the members with a report "Ambulatory Care Services" which provided information regarding the number of patient visits, by clinic, from July 2010 through June 2011.

### b. FY2011-2012 Budget Review

This item was deferred to the next Board meeting.

### c. Conflict of Interest Forms

The members were provided with Conflict of Interest Form 700. Margaret explained the purpose of the form and answered questions about which pages needed to be completed. Board members are to bring their completed form to the next Board meeting on August 25, 2011.

## Next Meeting

The Executive Committee will meet on August 11, 2011 at 5:00 p.m. at 1212 N. California Street. The next full Board meeting will be held on August 25, 2011 at 5:00 p.m. at 1414 N. California Street, 2<sup>nd</sup> floor, Dorothy Chase Conference Room.

## Adjournment

The meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Theresa Melish, Secretary