

San Joaquin County Clinics (SJCC)  
Minutes of October 30, 2012  
Community Board Meeting

1212 N. California Street  
Conference Room C  
Stockton, CA 95202

Board Members Present

Alvin Maldonado  
Ogechi Achunine  
Beth Shelton  
Lei McMiller  
Regina McMahon  
Bernadette Hanna  
Theresa Melish

Health Care Services Agency and SJGH Staff Present

Ken Cohen  
Margaret Szczepaniak  
Samantha Phillips-Bland  
Cynthia King  
Leilani Chua  
Alan Germany  
David Culberson  
Ramona Thomas

Call to Order

The meeting was called to order at 5:03 p.m. by Chair, Alvin Maldonado.

Approval of Minutes of September 25, 2012 Meeting

Lei McMiller made a motion that the minutes of the September 30, 2012 meeting be approved as submitted. The motion was seconded by Beth Shelton. The minutes were approved as submitted.

Public Comment

None

## **Announcements**

Alvin Maldonado asked for everyone's thoughts and prayers for the victims of Hurricane Sandy on the east coast.

Ogechi Achunine indicated she would be travelling and out of the area for the next nine weeks and would therefore be an excused absence from SJCC meetings. She will return for the January meeting.

Theresa Melish was welcomed back after an absence due to illness.

## **Board Actions**

### **a. Approval of Job Description and Resume for Assistant Department Manager**

The Board reviewed the job description and resume for the Assistant Department Manager, Cynthia Rios. Ogechi Achunine made a motion that the job description for the position of Assistant Department Manager be adopted and Cynthia Rios approved for the position. Lei McMiller seconded the motion and the vote was unanimous.

### **b. Dates/Holiday Schedule**

After some discussion about the upcoming holidays, Bernadette Hanna made a motion that the Board meet on November 27 as our normal schedule would indicate, and not schedule a meeting in December, as the last Tuesday in December is Christmas Day. If necessary, a special meeting will be scheduled in December for the Executive Committee. Theresa Melish seconded the motion and the Board unanimously approved the motion. The November 27 meeting will be held at SJGH.

## **Chronic Disease Registry & Coordination of Benefits**

Dr. Fadoo was unable to attend the meeting. His presentation was deferred to the November 27 meeting.

## **Operational and Staff Reports**

### **Financial Report**

Alan Germany presented the First Quarter statements for the five future FQHC clinics. All clinics have routinely operated at a loss due to the payer mix and the numbers of uninsured that are served. Medi-Cal reimbursements typically take a couple of months to be received. He noted that once FQHC status was achieved there would be an increase in funds received by the clinics, despite the loss of some funding now allocated

to the clinics under AB 915. Self pay revenue will probably go down due to the sliding fee scale, but the increase in patients converting from indigent or uninsured status to Medi-Cal would enhance revenues under the FQHC rate. (This report is attached to these minutes).

Samantha Phillips-Bland reported the following operational reports:

#### Quarterly Clinic Improvement Report

The measures to be reported quarterly were presented to the Board members. Actual statistics will be reported at the next meeting. Ms. Phillips-Bland wanted the Board to be familiar with what will be reported before presenting actual statistics. For instance, in Children's Health Services, Measure #1 the Child Problem List is kept in patient charts to track ongoing, chronic issues. The Healthy Assessment is also kept in the patient files and tracks screenings (i.e., eye and ear examinations, weight progress, BMI, etc.). There will be one pediatrician each day in the clinics available for walk ins. To improve access (CHS Measure #2), Samantha is looking at having one pediatrician start their shift later and stay later in the clinic, especially during cold and flu season Ms. Phillips-Bland walked through the document with the Board and answered questions regarding the measures. (This report is attached to these minutes)

#### Clinic Volume Report

The numbers are down this reporting period due to there being one holiday and some of the doctors being out for vacations or other leave periods of time. However, the volumes are still trending to be higher than last year on annualized basis (This report is attached to these minutes)

#### Clinic Hours During the Holidays—Cynthia please dbl-ck with Sam on this

All clinics will be closed on Thanksgiving Day and the day after Thanksgiving. On December 24 and December 31 the Primary Medicine Clinic will be open for walk in urgent needs from 8:00 a.m. – 12:00 noon. There will also be a pediatrician available so that all ages can be seen.

#### Diabetes Awareness Month

November has been designated as Diabetes Awareness Month. Ms. Phillips-Bland invited everyone to come to SJGH on Thursday, November 1. There will be an open house from 11:00-2:00 in Conference Room 2. There will be informational presentations and recognition for Ambulatory Care Services NCQA award.

### IRS and Affiliation Agreement

Margaret Szczepaniak informed the Board that the Affiliation Agreement was scheduled to be approved by the Board of Supervisors (BOS) meeting today (October 30) but the meeting was cancelled. The Agreement will be on the agenda for the next BOS meeting on November 6. The IRS requested that Alvin Maldonado sign their Attestation, so it appears that they are moving forward with review of the Board's application for non-profit status. Once the Agreement has been approved by the BOS, copies will be distributed to all Board members.

### Next Meeting

The next Board meeting will be held on Tuesday, November 27, 2012 at 5 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, French Camp, CA. A map and directions will be provided in the November Agenda packet.

### Adjournment

The meeting was adjourned at 6:05 p.m.

Respectfully Submitted,

Theresa Melish, Secretary