

San Joaquin County Clinics (SJCC)  
Minutes of May 28, 2013  
Board Meeting

San Joaquin General Hospital  
Caesar Chavez Clinic Conference Room  
French Camp, CA

Board Members Present

Alvin Maldonado  
Ismael Cortez  
Beth Shelton

Health Care Services Agency and SJGH Staff Present

Ken Cohen  
Margaret Szczepaniak  
Samantha Phillips-Bland  
David Culberson  
Lloyd Lee, M.D.  
Ron Kreutner  
Betty Jo Riendel  
Cynthia King  
Leilani Chua  
Ramona Thomas, Interpreter

Call to Order

The meeting was called to order at 5:15 p.m. by Chair, Alvin Maldonado.

Public Comment

None

Approval of Minutes of April 26, 2013 Meeting

As there was not a quorum, the minutes of the April 26, 2013 meeting will be approved at the next meeting.

## Operational and Staff Reports

### a. Financial Report

Ron Kreutner presented the March 2013 financial report. Three of the five clinics are running at small operating losses after accounting for revenues from AB 915 and DSRIP allocations. Mr. Kreutner mentioned that the clinics will no longer receive AB 915 funds after FQHC designation is in place. DSRIP funds are scheduled to be received through 2015. However, those funds will gradually decline.

Mr. Kreutner also presented a proposed budget for the clinics for FY 13-14.

### b. Clinic Update Reports

#### Volume Report

Samantha Phillips-Bland reported that the Primary Care Clinic had the greatest growth in patient visits from the same time last year.

#### Call Wait Times

There is an average of 80 seconds wait time for calls to be answered on the Spanish speaking phone line. The goal is to decrease the wait time by 25%.

#### Electronic Health Record

The contract for the selection and purchase of the EClinical Works software goes before the Board of Supervisors for approval at the June 4, 2013 Board meeting. This would allow for the implementation and integration of electronic health records; provide billing, coding and , , practice management tools; facilitate computerized physician order/entry and results reporting; and facilitate HRSA required reporting. Appointments and billing will be operational by October 2013. The next phase will be the portion where doctors input prescriptions, visit notes, etc. and that is expected to be in approximately 6-9 months. The system will alert to prescription allergies, when medications are not in the formulary, etc. The system should be totally operational in approximately 18 months.

#### Sliding Fee Scale

The Sliding Fee Scale will be implemented on Monday, June 3, 2013. A Patient Guide Payment for Services and Sliding Scale Fee brochure was distributed which will be given to patients when they are screened for sliding fee eligibility. A Spanish language version is being produced.

c. Update on FQHC Process

Margaret Szczepaniak reported that there is no update on the status of the application.

**Board Action Items**

Approval of Ron Kreutner as CFO of SJCC

Since there was not a quorum, the Board could not approve Ron Kreutner as CFO of the SJCC.

Approval of Ancillary Fee Waivers

Since there was not a quorum, the Board could not approve the draft Ancillary Fee Waiver policy

Ken Cohen recommended that a presentation on Covered California be placed on the agenda for the meeting on June 25, 2013 for information regarding services provided related to health care coverage options. The Covered California website is [www.coveredca.com](http://www.coveredca.com).

It was recommended that the Executive Committee meet to approve the action items on the current agenda.

One of the Board members was delayed in gaining access to the meeting and asked if Board members could be provided identification badges so that they could more easily access the meeting, which occur after hours. Ms Phillips-Bland agreed to facilitate obtaining ID's for SJCC members.

**Next Meeting**

The next Board meeting will be held on Tuesday, June 25, 2013 at 5 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Conference Room French Camp, CA.

**Adjournment**

The meeting was adjourned at 5:45 p.m.

Respectfully Submitted,

Alvin Maldonado, Chair