

San Joaquin County Clinics (SJCC)
Minutes of August 26, 2014
Board Meeting

San Joaquin General Hospital
Health Center North
Caesar Chavez Clinic Conference Room
French Camp, CA

Board Members Present

Beth Shelton, Chair (By Phone)
Ogechi Achunine, Vice Chair (By Phone)
Rod Place, Secretary
Luz Marie Sandoval
Lei McMiller

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Riendel, SJCC Nursing Department Manager
Ron Kreutner, SJCC CFO

SJC Liaisons Present

Ken Cohen, Director, HCS
Margaret Szczepaniak, Assistant Director, HCS
Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS
David Culberson, CEO, SJGH
La Verne Self, SJGH Deputy Director Finance & Planning
Alex Nunez, Interpreter

Call to Order

The meeting was called to order at 5:05 by Secretary, Rod Place.

Public Comment

Rod Place introduced his wife, Delani Place. She is interested in serving as a Board member.

Approval of Minutes of July 29, 2014 Meetings

Ogechi Achunine made a motion to approve the minutes of the July 29, 2014 meeting as submitted. Lei McMiller seconded the motion and the Board unanimously approved the motion.

Discussion Items

Board Self Evaluation

Margaret Szczepaniak reminded the Board members to submit the Board Self Evaluation Questionnaire distributed at the July meeting. To date, only two questionnaires had been submitted. Ms. Szczepaniak stressed the importance of all members completing and returning the evaluations. The evaluations can be submitted anonymously, but it is important that each Board member give their input on the progress that the Board has made, and any changes they wish to see. This is essential information for Board Development and Strategic Planning.

Board Recruitment

Some of the clinic physicians have been asking their patients if they would be interested in serving on the Board. There are three potential candidates that responded favorably. Cynthia King has been in contact with one of the potential candidates, and he expressed an interest in attending the August Board meeting (he did not attend). Ms. King has left several messages for the other two people but has not gotten responses from them. Margaret Szczepaniak asked all Board members to think of anyone they know who may be interested in serving on the Board. Member Javier Serrano has indicated that he is resigning from the Board due to his scheduling difficulties. He was asked to submit a letter of resignation. This will leave three vacancies on the Board.

There was discussion about increasing the number of Board members. The demographic configuration of Board members has not changed since 2011, if we stay at 11 members. If the Board wishes to increase the number of members to 13 (as suggested by HRSA), the demographic configuration would change slightly. (See handout distributed at the meeting) . In order to increase the size of the Board, the Board would vote on the issue as an action item. At 13 members, one member could be an additional Hispanic member or could be Other (i.e. mixed race, declines to state, Native American) which would give the Board more flexibility. It was also noted that the Asian designation includes Middle Eastern, Indian or Pakistani ethnicity, and many of the SJCC patients are in this demographic.

Medi-Cal and Covered California Transition

At last month's meeting, Ms. Szczepaniak advised that open enrollment for Covered California will be from October 1, 2014-December 31, 2014. The open enrollment period has changed and will now be from November 15, 2014-February 15, 2015.

Ms. Szczepaniak informed the Board that there will be a projected rate increase for Covered California patients of approximately 4.2%. Optional dental coverage for adults will be offered through Covered California.

Effective May 1, 2014, dental care was reactivated for Medi-Cal recipients.

It was stressed that people need to know that they must renew their coverage yearly, on the date that they received coverage.

Operational and Staff Reports

June Financial Report

Ron Kreutner presented the financial statistics for the month of June 2014 and for year-to-date. There were 7,500 patient visits in June. This figure is 17% over the budgeted amount. The bulk of the increase was in Primary Medicine. FTE's increased by 9% over what was budgeted due to the increase in visits. Gross revenue is up by 5%. The amount budgeted for indigent care was 30.6% and the actual was 0.6%. This was due to the amount of enrollments in Medi-Cal Managed Care. The net revenue being received per visit is \$48.94 and the budgeted amount was \$26.15 per visit. Salaries are at \$545,000 and the budgeted amount was \$505,000. This increase was due to the increase in the number of positions filled.

The revised budget for FY2014-2015 will be on the Board of Supervisors agenda on September 23. Once the budget is approved, it will come to the board for ratification.

Clinic Update Reports

Samantha Phillips-Bland reported that there are four new primary care physicians. This will be helpful with the volume of visits increasing so much. There are currently five physicians working from 5:00-7:00 p.m. This should reduce the number of patient visits in the Emergency Department.

Medical Director Recruitment

Two people have been interviewed for the Medical Director position. One of the candidates has decided they do not wish to be considered for the position. Two more interviews are scheduled. Board members were asked if any of them were available to meet with one of the applicants on Friday, September 5 at 11:30 a.m. at Dave Wong's in Stockton.

Ms. Phillips-Bland expects the interview and selection process to be complete by the end of September.

The target date to start using the billing portion of the Electronic Health Records is mid-October.

Betty Jo Riendel reported that Health Net conducted a site audit during the first week of August. They surveyed the Primary Care clinics and interviewed staff. The clinics scored 100% for the policy review portion of the audit. The auditors scored the clinics at 80% in the medical records chart review portion of the audit. The auditors noted an impressive relationship between the patients and the medical staff.

Interviews are being conducted for eight full time Medical Assistants to help support the new medical staff. They will first be looking at the current part-time staff. Four more interviews are scheduled on Friday, August 29.

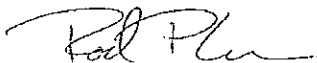
Next Meeting

The next Board meeting will be held on Tuesday, September 30, 2014 at 5 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Caesar Chavez Clinic Conference Room, French Camp, CA.

Adjournment

The meeting was adjourned at 5:57 p.m.

Respectfully submitted,



Rod Place
Secretary, SJCC Board