

San Joaquin County Clinics (SJCC)
Minutes of December 30, 2014
Board Meeting

San Joaquin General Hospital
Health Center North
Caesar Chavez Clinic Conference Room
French Camp, CA

Board Members Present

Rod Place, Chair
Ogechi Achunine, Vice Chair (By Phone)
Alvin Maldonado
Luz Marie Sandoval
Beth Shelton (By Phone)
Lei McMiller (By Phone)

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Riendel, SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Associate Medical Director
Ron Kreutner, Chief Financial Officer

SJC Liaisons Present

Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS

Public Present

Mary Mills

Call to Order

The meeting was called to order at 5:05 by Chair, Rod Place.

Public Comment

Cynthia King introduced Mary Mills. Ms. Mills submitted an application to become a Board member.

Approval of Minutes of November 25, 2014 Meeting

Ogechi Achunine noted that Alvin Maldonado's name was missing from the list of Board members who were present at the November 25, 2014 meeting. Cynthia King was going to make that change to the minutes.

Alvin Maldonado made a motion to approve the minutes of the November 25, 2014 meeting with the above-mentioned correction. Luz Maria Sandoval approved the motion and the Board unanimously approved the minutes.

Board Action Items

Policy and Procedure for Ebola Screening Policy

Betty Jo Riendel, R.N. explained that the policy contains excerpts from the San Joaquin General Hospital (SJGH) policy. SJGH's Hospital Infection Control Committee and Standards and Compliance have already approved the SJGH policy. They will review the SJCC policy. The clinic policy is similar but more specific to the procedures in the clinics. Since the entire policy has already been approved, no approval was needed by the Board.

Policy and Procedure for Automated External Defibrillators

Nurse Riendel reported that the clinics are currently equipped with old model defibrillators. The new automated external defibrillators (AEDs) will replace the old models on all emergency carts and one will be placed at the off-site clinic. All workers have already been trained to use the AEDs. The AEDs will be in use effective January 5, 2015. Nurse Riendel will modify the policy to show approval by the Code Blue Committee and she will change the effective date of the policy to January 5, 2015.

Alvin Maldonado made a motion to approve the policy and procedure with the noted revisions. Ogechi Achunine seconded the motion and the Board unanimously approved the procedure with the noted corrections.

Approval of Dr. Fadoo as SJCC Medical Director

Samantha Phillips-Bland announced that Dr. Farhan Fadoo had been selected as the SJCC Medical Director. Alvin Maldonado and Ogechi Achunine expressed great satisfaction with the work that Dr. Fadoo has been doing as Interim Medical Director.

Ms. Phillips-Bland explained that Dr. Fadoo will be spending approximately 80% of his time as the SJCC Medical Director and 20% of his time as the Chief Medical Information Officer (CMIO) for SJGH. He will be providing direct patient care 12 hours per week in the SJCC Primary Care Clinic. He will report to both David Culberson and Samantha Phillips-Bland.

Rod Place expressed some concern with the amount of Dr. Fadoo's time that has been allocated to the clinics, but noted that he thoroughly supports Dr. Fadoo. Since the Board does not have the authority to approve the selection, Mr. Place suggested that the Board vote to formally support the selection of Dr. Fadoo as SJCC Medical Director.

Alvin Maldonado made a motion that the Board vote in support of Dr. Fadoo as SJCC Medical Director. Lei McMiller seconded the motion and the Board unanimously approved the motion.

Board Development /Discussion Items

HRSA Guidelines re: Finances

Rod Place asked Ron Kreutner how the Board can be prepared for the next HRSA site visit. Mr. Kreutner assured the Board they are meeting HRSA's minimum finance requirements in that the Board approves the monthly finance reports. After the initial HRSA site visit in 2014, changes were made to the reports to show the statistics that HRSA requested which is total cost per patient and medical cost per medical visit.

Mr. Kreutner recommended that in accordance with HRSA recommendations, the Board set up a Finance Committee. That committee would review the monthly statistics and simply report at the Board meetings that the finance report had been reviewed and approved. This would save time at the full Board meetings from reviewing all of the budget statistics with the entire Board.

Executive Director Evaluation Results

An aggregate scoring of the evaluation of the Executive Director was provided to the Board. Samantha Phillips-Bland was rated at "Meets Expectations" and/or "Exceeds Expectations" in all categories. Several Board members expressed that they were very pleased with the work Ms. Phillips-Bland has done with the Board and in the clinics.

Board Recruitment

There are currently two Board member vacancies. Cynthia King will mail the applications of Mary Mills and Alicia Yonemoto to the Board with next month's meeting information for their review. Rod Place informed that there will be four applications submitted from the Family Resource Center's clients.

Mr. Place and Ms. Phillips-Bland spoke with Peter Johnson from the University of the Pacific about providing training for Board members regarding the responsibilities of a Board member. They are considering scheduling sessions on Saturdays for Board members.

Operational and Staff Reports

October Financial Report

Ron Kreutner reported budget figures for the month ending October 31, 2014 and year-to-date. There were 8,454 visits in the month of October for all clinics. The total number of visits year-to-date is 30,160, which is 1% lower than projected. The income statement reflects total patient revenue of \$2.1million, which is 22.7% greater than budgeted for the month. Year-to-date patient revenue is slightly more than \$10 million, which is 15.9% greater than was projected. Net revenue per visit for October was \$174.

Total expenses for clinics for the month ending October was \$1.7 million, which was slightly less than budgeted. Expenses for year-to-date are \$6.2 million, which is 5.1% higher than budgeted.

County Liaison Reports

Leilani Chua provided the members with information regarding Covered California. She advised that the open enrollment period is from December 15, 2014 through February 15, 2015. 144,000 people have selected private coverage and 157,000 are eligible for Covered California.

Ms. Chua also informed the Board members that the new Health Care Services Agency Director is Greg Diederich. Mr. Diederich will begin on January 5.

Clinic Update Report

Samantha Phillips-Bland reported that she received notice on December 20 that the State is looking for information about Health Homes for patients with chronic diseases. Ms. Phillips-Bland sent a letter of support of the initiative (letter distributed to Board members) indicating that the initiative should include asthma and COPD. She indicated that while the control of asthma in children is successful, more needs to be done for adult patients with asthma and COPD.

There is a national initiative called One Million Hearts. The goal is to reduce one million heart attacks and strokes through the control of blood pressure, aspirin regiment, etc. The kick off will be on February 14. Ms. Phillips-Bland will bring more information to the Board meeting on February 24.

Ms. Phillips-Bland is preparing the budget for Fiscal Year 2014-2015. She will be requesting that the Board of Supervisors approve a SJCC Deputy Director position, as well as more Nurse Practitioner and Physician Assistant positions. She has asked the doctors and managers to look closely for needs/upgrades to equipment.

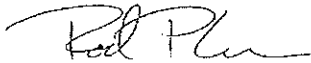
Next Meeting

The next Board meeting will be held on Tuesday, January 27, 2015 at 5:00 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Caesar Chavez Clinic Conference Room, French Camp, CA.

Adjournment

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rod Place". The signature is fluid and cursive, with the first name "Rod" and last name "Place" clearly distinguishable.

Rod Place
Chair, SJCC Board