

San Joaquin County Clinics (SJCC)  
Minutes of May 27, 2014  
Board Meeting

San Joaquin General Hospital  
Health Center North  
Caesar Chavez Clinic Conference Room  
French Camp, CA

Board Members Present

Alvin Maldonado, Chair  
Rod Place, Secretary  
Luz Marie Sandoval  
Beth Shelton

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director  
Farhan Fadoo, M.D., SJCC Associate Medical Director  
Betty Jo Riendel, SJCC Nursing Department Manager  
Ron Kreutner, SJCC CFO

SJC Liaisons Present

Ken Cohen, Director, HCS  
Margaret Szczepaniak, Assistant Director, HCS  
Leilani Chua, Management Analyst, HCS  
Cynthia King, Administrative Secretary, HCS  
David Culberson, CEO, SJGH  
La Verne Self, SJGH Deputy Director Finance & Planning  
Ramona Thomas, Interpreter

Call to Order

The meeting was called to order at 5:04 by Chair, Alvin Maldonado.

Public Comment

Board member, Beth Shelton, introduced her sister, Renee Pesce who was visiting and attending the meeting.

Approval of Minutes of April 29, 2014 Meeting

The minutes of the April 29, 2014 meeting were not approved as there was not a quorum.

## Board Action Items—deferred due to lack of quorum

These items will be discussed at the June 24, 2014 meeting.

- Approve Community Board Members – Definition
- Approve Renewal of Three Year Board Terms for SJCC Members
- Adoption of Draft budget for FY 14-15

## Discussion Items

### Strategic Planning & Board Development

#### Nominating Committee for SJCC Officers for FY 14-15

Samantha Phillips-Bland explained to the Board that the Executive Committee currently serves as the Nominating Committee (SJCC Bylaws, page 5). Under Robert's Rules, the Executive Committee, as the Nominating Committee will bring a slate of candidates for officers to the full Board at the June 24, 2014 meeting, at which time the members will vote for officers for the new fiscal year. Nominations can also be taken from the floor.

#### Membership and Committee Structure

The reviewers from HRSA made a few suggestions during their site visit, some of which require a change in the SJCC Bylaws; some do not. These are outlined in the discussion document which was mailed out with the agenda (attached). They recommended an increase in the number of Board members from the current amount of 11 to 13 members. This would allow for more members to be available for various subcommittees. There was also a recommendation that subcommittees include ad hoc members from the community. Ms. Phillips-Bland explained that the subcommittees would consist of both Board and ad hoc members, with there being a majority of Board members on each subcommittee. Another option was to expand the role of the Current Executive Committee/Nominating Committee to include a formal Board Development role, or to create a separate committee for that function. Members present suggested that the role be added to the Executive Committee functions.

#### Rate Setting

Margaret Szczepaniak explained how the rates will be set for patient visits once SJCC receives the FQHC-LAL designation from HRSA. This process is outlined in the discussion document which was mailed out with the agenda (attached).

The upper payment limit (UPL) for Medicare is approximately \$130 per visit. SJCC staff will submit an application to Medicare and request for that rate. As SJCC costs are higher than rate UPL, we can justify the full UPL, and provide annual verification.

The staff will also request the Medicare UPL immediately following designation as an FQHC-LAL as an initial temporary rate from the State. After approximately three months, a report will be submitted to the State reporting the actual costs and staff will request an interim rate based on the three months of data. For the rest of the year, SJCC would be paid at the interim rate. At the end of the year, another report will be submitted to the State. This will form the basis for our final PPS rate. If the actual costs are more than the interim rate, we can bill the state for a retroactive payment for the previous year. After the first year, reporting will be submitted on a yearly basis.

For Medi-Cal Managed Care, HPSJ & Health Net will continue to pay the contracted rate (approximately \$49 per visit) and the balance will be billed to the State up to the PPS rate authorized by the State

#### Update on Implementation of Public Health Centers Webinar

The members were invited to attend the webinar on June 5, 2014 at 11:00 a.m. The webinar will be shown at SJGH in Conference Room 2.

#### SJCC Guide to Acronyms

Board members were provided with a list of acronyms to assist them in understanding the terms involved with the clinics.

#### Operational and Staff Reports

##### March Financials Report

Ron Kreutner presented the financial statistics for the month of March 2014 and for year-to date. The total number of hours per visit has increased. Net revenues have increased by 80%. Salary costs are currently 5% under budgeted amount. Total salary, benefits & registry is \$111,000 better than budgeted.

The clinics are currently collecting 17 cents for every dollar spent. As a result, there is a \$164 loss for every patient visit. The financial report is attached.

##### Clinic Update Reports

Samantha Phillips-Bland reported that five new physicians will be starting in the next fiscal year.

### Update on FQHC Progress

Margaret Szczepaniak reported that the review process at HRSA is going very well. She anticipates hearing soon that the San Joaquin County Clinics have been designated Federally Qualified Health Center Look Alike status very soon.

### Next Meeting

The next Board meeting will be held on Tuesday, June 24, 2014 at 5 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Caesar Chavez Clinic Conference Room, French Camp, CA.

### Adjournment

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Rod Place  
Secretary, SJCC Board