

San Joaquin County Clinics (SJCC)  
Minutes of November 25, 2014  
Board Meeting

San Joaquin General Hospital  
Health Center North  
Caesar Chavez Clinic Conference Room  
French Camp, CA

Board Members Present

Rod Place, Chair  
Ogechi Achunine, Vice Chair (By Phone)  
Ismael Cortez, Treasurer  
Luz Marie Sandoval  
Bernadette Hanna  
Delani Place  
Beth Shelton (By Phone)

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director  
Betty Jo Riendel, SJCC Nursing Department Manager  
Farhan Fadoo, M.D., SJCC Associate Medical Director  
Ron Kreutner, Chief Financial Officer

SJC Liaisons Present

Margaret Szczepaniak, Assistant Director, HCS  
Leilani Chua, Management Analyst, HCS  
Cynthia King, Administrative Secretary, HCS  
David Culberson, SJGH CEO  
La Verne Self, SJGH Deputy Director Finance & Planning  
Alex Nunez, Interpreter

Public Present

Alicia Yonemoto  
Earl Barrios, Jr.

Call to Order

The meeting was called to order at 5:03 by Chair, Rod Place.

## Public Comment

Cynthia King introduced Earl Barrios, Jr. Mr. Barrios submitted an application to become a Board member.

## Approval of Minutes of October 28, 2014 Meeting

Corrected minutes were given to the Board members which reflected a more accurate description of the Quality Improvement/Quality Assurance report presented by Dr. Fadoo.

Ogechi Achunine made a motion to approve the corrected minutes as submitted. The motion was seconded by Alvin Maldonado and the Board unanimously approved the corrected minutes.

## Board Action Items

### Approval of Clinic Holiday Hours for Balance of Calendar Year 2014 & Calendar Year 2015

Samantha Phillips-Bland advised that she reviewed historical volumes (visits) during holidays in determining holiday clinic hours. The Healthy Beginnings Clinic in French Camp will be open to provide certain tests/evaluations on pregnant women at specific times. Additionally, Family Medicine Clinic will be open from 8am-1pm on Christmas and New Years Eves and the Friday following Christmas Day and New Years Day.

Betty Jo Riendel advised that the Call Center will be open during the hours that the clinics are open so they can direct patients to the clinics that are available to see them.

Bernadette Hanna made a motion to approve the Clinic Holiday Hours. Ogechi Achunine seconded the motion and the Board unanimously approved the motion.

### Approval of Ebola Policy & Procedures

Betty Jo Riendel, R.N. explained that the Ebola Policy & Procedures are continually changing. They will be presented to the Board for approval when they are finalized. Ms. Riendel did report that 100% of staff has attended a one hour training in safety and addressing Ebola concerns. There are currently no Ebola patients in the United States. Mask fitting for all staff (although Ebola is not air borne) is scheduled for the week of December 15.

## Board Development /Discussion Items

### FQHC v. FQHC LAL

As continuing Board development, Samantha Phillips-Bland discussed the differences between an FQHC and an FQHC- LAL. A Federally Qualified Health Center (FQHC) is a direct grantee of a HRSA "330 grant" named for the federal code section from which it is derived. To qualify for a 330 grant, the health center must meet 19 elements and the health center must also report on specifically working with special populations, i.e., migrant workers/families and the homeless.

A Federally Qualified Health Center Look-Alike (FQHC LAL) must also monitor special populations, but they do not have to have a specific plan to serve that population.

There is no difference in the method for developing the Prospective Payment System (PPS) rate for an FQHC and FQHC-LAL, so the payment per patient is not impacted by the grantee status. The Community Medical Centers (CMC) are 330 grantees. San Joaquin County & CMC work as partners to cover more of the population in the County.

### Board Self Evaluation Results

Board members were given aggregate scores from the Board Self Evaluation. Margaret Szczepaniak did remind the Board that it is critical for all members to also complete the Evaluation of the Executive Director. There were not enough received to complete the results of that evaluation.

### Executive Director Recruitment Process

Margaret Szczepaniak explained that the Executive Director position is a joint position with San Joaquin County and the San Joaquin County Clinics Board. (See handout) Board members were asked to let Rod Place or Ms. Szczepaniak know if they are interested in participating in the search committee for an Executive Director candidate. Ms. Szczepaniak would like to have at least three Board members on the committee as two members would serve and there could be an alternate. She will provide an update on the recruitment process at the December 30 meeting and solicit volunteers for the search committee.

### Board Recruitment

Rod Place is working with Ms. Phillips-Bland to arrange for Board Development training to present to the Board. This training will focus on the role of Board members in a non-profit.

## Operational and Staff Reports

### September Financial Report

Ron Kreutner reported budget figures for the month ending September 30, 2014 and for year-to-date. Net revenue was 28.4% higher than budgeted for September. Net expenses were -0.5%. Mr. Kreutner explained that the cost for supplies will be reduced in January due to access to reduced drug pricing under the federal 340(b) pharmacy program. The average net revenue per visit for September was \$174. For year-to-date, net revenue was 8.9% over what was budgeted. Total expenses were 7.1% less than budgeted.

Rod Place asked if the financial reporting met HRSA requirements. Samantha Phillips-Bland will provide a copy of the HRSA guidelines regarding financials at the next meeting.

### County Liaison Reports

Margaret Szczepaniak provided the members with handouts that provide Medi-Cal and Covered California enrollment figures. Medi-Cal has a 2.7 million increase in enrollment in California since October 2013. There were 69,245 applications submitted for health care coverage (Covered CA and Medi-Cal) during the first four days of the 2015 open enrollment period.

Board members were also given a copy of an article explaining how President Obama's immigration order might affect Medi-Cal enrollment.

Behavioral Health Services will give a presentation on implementation activities of the Mental Health Services Act. The informational presentation will be on Thursday, December 4, 2014 from 1:00-3:00 at 1414 N. California Street, 2<sup>nd</sup> Floor, Stockton, CA.

Former Board member, Javier Serrano, submitted his letter of resignation. Copies of the letter were given to Board members.

The list of 2015 Board meetings was distributed to Board members. An updated list of contact numbers for Board members and Health Care Services staff was distributed.

Board members received copies of the Board applications of Laurie Wilson and Earl Barrios, Jr.

Clinic Update Report

Progress Report on Recruitment for Medical Director

Samantha Phillips-Bland reported that they are in the final stages of looking at a candidate for the Medical Director position. The candidate should be presented to the Board in December.

Next Meeting

The next Board meeting will be held on Tuesday, December 30, 2014 at 5:00 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Caesar Chavez Clinic Conference Room, French Camp, CA.

Adjournment

The meeting was adjourned at 6:32 p.m.

Respectfully submitted,

Rod Place  
Chair, SJCC Board