

San Joaquin County Clinics (SJCC)
Minutes of September 30, 2014
Board Meeting

San Joaquin General Hospital
Health Center North
Caesar Chavez Clinic Conference Room
French Camp, CA

Board Members Present

Beth Shelton, Chair (By Phone)
Rod Place, Secretary
Luz Marie Sandoval
Lei McMiller (By Phone)

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Riendel, SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Associate Medical Director

SJC Liaisons Present

Ken Cohen, Director, HCS
Margaret Szczepaniak, Assistant Director, HCS
Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS
David Culberson, CEO, SJGH
La Verne Self, SJGH Deputy Director Finance & Planning
Alex Nunez, Interpreter

Call to Order

The meeting was called to order at 5:05 by Secretary, Rod Place.

Public Comment

None

Approval of Minutes of August 26, 2014 Meetings

The minutes of the August 26, 2014 meeting were not approved as there was not a quorum.

Board Action Items – Deferred due to lack of quorum

- Accept Resignation of Beth Shelton as Chair
- Approve Recommendation of the Executive Committee for Board chair
- Approve Appointment of New Secretary (if needed)
- Appointment of New Board Member – Delani Place

Correspondence

Samantha Phillips-Bland sent a letter to Rod Place, announcing her retirement from San Joaquin County effective March 27, 2015; copies were distributed at the meeting.. The recruitment for her position will open on Monday, October 6. The Board will be involved in the recruitment process.

Margaret Szczepaniak informed the Board that Ken Cohen is retiring from the County and his last day will be on October 10. Mr. Cohen will become the Executive Director of California Health Care Districts.

Samantha Phillips-Bland announced that Margaret Szczepaniak has been named Interim Director of Health Care Services.

Discussion Items

Board Self Evaluation

Margaret Szczepaniak reminded the Board members to submit their FQHC Board Self-Evaluations, as well as the Annual Evaluation for SJCC Executive Director. Only a few have been completed and returned.

Board Recruitment

Margaret Szczepaniak told the Board members that an email was sent to Community Based Organizations along with the Board application and fact sheet asking them to refer potential members for Board openings. Samantha Phillips-Bland has posted flyers in the clinics. Clinic staff will begin asking patients if they are interested at the time they register for their appointments. Although we are looking to recruit new members in general, the emphasis currently was on identifying clinic patients to serve,

Rod Place is going to talk with a parents program at Charter House to let them know of the opportunity for them to become involved with the clinics. Ms. Szczepaniak asked

Lei McMiller to identify any Health Plan of San Joaquin clients that are patients of the hospital clinics.

Ms. Szczepaniak asked the Board members to contact her, Ms. Phillips-Bland or Cynthia King with any other ideas for reaching out to potential Board members.

Operational and Staff Reports

July Financial Report

The financial reporting was deferred to the next meeting. The budget goes before the Board of Supervisors at their October 7 meeting. The approved final budget can then be presented at the meeting of October 28.

Clinic Update Reports

Samantha Phillips-Bland reported that four primary care physicians began in September and that clinic volume (visits) has increased by approximately 18%. One pediatrician, Dr. Apolinario, has left the clinic to work in Public Health Services. One more primary care physician will be starting in the spring.

Family Day in the Park took place on September 20. Cynthia Rios coordinated the outreach effort. The event focused on patient centered medical home. Pediatricians and other clinic staff attended. The community attended in large numbers. Some of the topics covered included healthy diets and portion control, texting/distracted driving and the importance of mammograms. Some of the items given out included plates that showed healthy portions of all food groups, tote bags, and coloring books for children.

As previously approved by the Board, the first Service Excellence Quarterly Awards were given out. The theme for the quarterly event was "We Wear Many Hats."

Ms. Phillips-Bland thanked the Board for approving the program that acknowledges staff that work above and beyond the call of duty to make sure that quality patient care comes first.

Medical Director Recruitment

The interviews for the clinic Medical Director should be complete by mid-October.

Electronic Health Record

Dr. Fadoo reported that 120 staff members were being trained this week on the system. The system is being implemented in phases. The staff who have been trained say the e-registration is very easy to learn. Staff is pleased with the system.

Next Meeting

The next Board meeting will be held on Tuesday, October 28, 2014 at 5:00 p.m. at San Joaquin General Hospital, 500 W. Hospital Road, Health Center North Caesar Chavez Clinic Conference Room, French Camp, CA.

Adjournment

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Rod Place
Secretary, SJCC Board