

San Joaquin County Clinics (SJCC)
Minutes of February 24, 2015
Board Meeting

San Joaquin General Hospital
Conference Room One
French Camp, CA

Board Members Present

Rod Place, Chair
Ogechi Achunine, Vice Chair
Lei McMiller, Secretary (By Phone)
Ismael Cortez, Treasurer
Alvin Maldonado
Beth Shelton, (By Phone)

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Rindel, SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Medical Director
Ron Kreutner, Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, HCS
Margaret Szczepaniak, Assistant Director, HCS
David Culberson, CEO, SJGH
Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS

Public Present

Mary Wells

Call to Order

The meeting was called to order at 5:08 by Vice Chair, Ogechi Achunine.

Public Comment

None

Approval of Minutes of January 27, 2015 Meeting

Beth Shelton made a motion to approve the minutes of the January 27, 2015 meeting. Lei McMiller seconded the motion and the Board unanimously approved the minutes.

Board Action Items

Approval of 2015 Federal Poverty Level (FPL) Sliding Fee Scale

The Board was given the new Sliding Fee Scale for 2015. There is no change in the fee amounts. The income amounts at each level were revised as determined by the Department of Health and Human Services. Samantha Phillips-Bland stressed that if a patient does not have the fee, they will never be denied service.

Ogechi Achunine made a motion to approve the 2015 FPL Sliding Fee Scale. Beth Shelton seconded the motion and the Board unanimously approved the Sliding Fee Scale.

SJCC Quality Assurance/Quality Improvement Quarterly Report

Dr. Fadoo explained that the QA/QI report is in the same format as the report to HRSA. The report is for the calendar year 2014. There are currently six measures that are out of range. Of those six measures, three are within 1% of the target range. Those measures are for A1c control in diabetic patients, pediatric immunizations, and pediatric BMI screening and intervention. The other three measures that are out of the targeted ranges are pap screening, prenatal care in the first trimester, and colorectal cancer screening. The clinic staff will work to improve on these areas of measurements.

Dr. Fadoo will report to the Board again in the next quarter at the July 28, 2015 meeting.

Ismael Cortez made a motion to accept the QA/QI report submitted by Dr. Fadoo. Ogechi Achunine seconded the motion and the Board unanimously accepted the report.

Board Development /Discussion Items

HRSA Requirement – Non-FQHC Ancillary Services

David Culberson will provide a report to the Board at the March 31 meeting. The report should be complete the week of March 2. It includes 35 radiology procedures and 50 lab tests. The Ancillary Services Sliding Fee Scale will pertain to patients who are uninsured.

Future Expansion of Clinics

Samantha Phillips-Bland said that her preliminary review of potential properties for a new clinic have shown that the Manteca site may be the first new clinic location. The property is on Yosemite north of Highway 120 near the Kaiser facility. The project would be funded by SJGH and would require Board of Supervisor approval. The next step after BOS approval would be for the County's General Services Agency to negotiate the purchase of the property. SJCC do not have funds to take on the financial commitment for this project up front, however SJCC revenues should be adequate to pay ongoing lease/purchase or rental fees. This evaluation would be part of the Return on Investment (ROI) assessment to be made. The plan would be to have three primary care physicians, one 50% pediatrician, and one 50% OBGYN in the 3,100 square foot building. The one problem with the site is that there is no public transportation in Manteca, which may be contributing to access issues.

David Culberson and Ron Kreutner will work on the financials for the project. Another thing that has to be addressed is the possibility of vouchers or dial-a-ride as options for patient transportation needs.

Creation of Finance Committee

Ron Kreutner and Rod Place met last week to discuss the formation of a Finance Committee. So far, the committee consists of Mr. Kreutner, Mr. Place and Greg Diederich. They would like to have one or two more people on the committee. Mr. Place will develop a one page report format for the committee to use in reporting to the Board at the monthly meetings.

Operational and Staff Reports

December Financial Report

Ron Kreutner reported budget figures for the month ending December 31, 2014 and year-to-date. There were 7,071 visits in the month of December for all clinics, which is 5.3% lower than projected. The total number of visits for year-to-date is 44,250, which is what was projected. The income statement reflects total net patient revenue of nearly \$1.2million, which is 1% less than budgeted for the month. Year-to-date net patient revenue is \$7.5 million, which is 5.4% greater than was projected.

Total expenses for clinics for the month ending October was \$1.6 million, which was 0.9% more than budgeted. Expenses for year-to-date are \$8.9 million, which is 6.9% less than budgeted.

County Liaison Report

Margaret Szczepaniak deferred to David Culberson to update on the recruitment of the SJCC Executive Director.

SJCC Executive Director Recruitment

David Culberson reported that there are five candidates for the Executive Director position. Interviews will begin on Friday, February 27 and end on Tuesday, March 3. Two of the candidates are local. Once the interview process is complete, the top two candidates will be presented to the Board at the March 31 meeting. Mr. Place is participating on the interview panel.

One Million Hearts

Samantha Phillips-Bland asked that this item be deferred.

Clinic Update Report

Ms. Phillips-Bland distributed a written proposal from Peter Johnson. Mr. Johnson is from the University of the Pacific and attended the January Board meeting. The proposal outlines a plan for Board development in the areas of Board member roles and responsibilities, mission and vision, goal setting, creating committees, and other topics. The proposal will be a discussion item on the March Board meeting agenda.

Ms. Phillips-Bland discussed a concept called Way Finding which addresses the question of how does a patient know where they are going in the hospital? The Board of Supervisors approved the SJGH Way Finding Project. Color coded signage is being made to simplify directions throughout SJGH. Ms. Phillips-Bland will bring maps to the March meeting for the Board to see how the color coded system will work.

The Internal Medicine Clinic staff moved to the Primary Medicine Clinic and are now part of SJCC effective January 2015. The new Public Health Nurse started two weeks ago. She is located at the California Street Clinic and cares for diabetic pregnant patients. She also makes home visits to patients. The new Licensed Clinical Social Worker began approximately 4-6 weeks ago.

Board Member Applicants

Interviews of Board member applicants will be scheduled. Rod Place and one other member will conduct the interviews. Ogechi Achunine volunteered to conduct the interviews as well. Cynthia King was asked to coordinate interview schedules with both Board members and the applicants.

Next Meeting

The next Board meeting will be held on Tuesday, March 31, 2015 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Ogechi Achunine
Vice Chair, SJCC Board