

San Joaquin County Clinics (SJCC)
Minutes of January 27, 2015
Board Meeting

San Joaquin General Hospital
Health Center North
Caesar Chavez Clinic Conference Room
French Camp, CA

Board Members Present

Rod Place, Chair
Lei McMiller, Secretary
Alvin Maldonado
Bernadette Hanna
Delani Place

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Riendel, SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Medical Director
Ron Kreutner, Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, HCS
Margaret Szczepaniak, Assistant Director, HCS
David Culberson, CEO, SJGH
Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS

Public Present

Laurie Wilson
Peter Johnson, University of the Pacific

Call to Order

The meeting was called to order at 5:06 by Chair, Rod Place.

Public Comment

Samantha Phillips-Bland introduced Greg Diederich to the Board. Mr. Diederich is the new Director of Health Care Services. Mr. Diederich gave the Board his background experience. He was in charge of the FQHC, specialty clinics and the Electronic Medical Records for Stanislaus County.

Ms. Phillips-Bland also introduced Peter Johnson, who is involved with board development projects at the University of the Pacific. Mr. Johnson came to observe the Board meeting in preparation for training for the Board members.

Approval of Minutes of December 30, 2014 Meeting

Lei McMiller made a motion to approve the minutes of the December 30, 2014 meeting. Bernadette Hanna approved the motion and the Board unanimously approved the minutes.

Board Action Item

SJCC Quality Assurance/Quality Improvement Quarterly Report

Dr. Fadoo explained that the QA/QI report is a summary dashboard for the HRSA clinical performance measures. Some measures are noted as "Abstracting" in the Current YTD column because manual chart reviews are being done. Those figures will be complete by February 15th, and included in the Uniform Data System (UDS) Report.

Samantha Phillips-Bland noted that the Pap Screening figure is misleading in that when a patient has had a previous Pap test performed at another facility it will not count toward the patient's targeted number of examinations until paperwork from the other provider is received and entered.

Dr. Fadoo will report to the Board on February 24 with the complete QA/QI statistics.

Bernadette Hanna made a motion to accept the Quarterly SJCC QA/QI report. Lei McMiller seconded the motion and the Board accepted the report.

Board Development /Discussion Items

UDS Reporting to HRSA for 2014

The UDS is a mandatory annual report to HRSA. Samantha Phillips-Bland explained to the Board what types of indicators HRSA is looking for in the report. One category of reporting is on demographics (age, race, etc.). The report also addresses the number of clinic visits, which is broken down by the providers providing services (i.e., OB/GYN, Nurse Practitioner, Physician Assistant, Pediatrician, etc.). Statistics are also given for

enabling visits/services (i.e., by Certified Peri-Natal Specialists, Health educators, etc.). The report can help identify the needs that are being met, as well as those needs that are not being met.

The UDS report is due to HRSA on February 15. A meeting is scheduled for finance, operations, and QA/QI staff. The report will be complete week of February 2. The report will be shared with the Board at the February 24 meeting. Dr. Fadoo noted that this is San Joaquin County's first report and that it will cover six months (July-December 2014).

Future Expansion of Clinics

Samantha Phillips-Bland explained that staff has developed a list of criteria to be used in deciding on new clinic sites. Staff has examined reports from HPSJ to determine areas where access to primary care is poor. Other considerations include access to transportation, parking, and cost for renovation or tenant improvements. For example, sites that do not have adequate plumbing are very costly. Ms. Phillips-Bland went to look at the vacant library building on E. Main Street which was suggested by Mr. Maldonado. The location is very good for a clinic.

The next phase will be to contact County General Services Agency (GSA) which is tasked with securing real estate and leased properties to evaluate the costs in getting a site prepared to be a medical clinic. There is also property on the east side of Manteca that should be considered.

The Health Plan of San Joaquin has identified the Linden, Farmington area as one that is in need of a clinic for residents in the County.

David Culberson, Ron Kreutner and Ms. Phillips-Bland will bring 3-4 locations with calculations for return on investment and other factors to the Board at the February 24 meeting for discussion. They will present maps of the area, demographic information, and other factors from the list of criteria staff have developed.

A request will have to be submitted to HRSA to add any additional sites to the County's FQHC LAL designation. The approval process usually takes approximately six months.

The Internal Medicine outpatient providers and staff from SJGH have joined the staff at the Primary Care Clinic. This will enhance access for the patients assigned to this clinic which is seeing over 200 patients as day.

A Psychiatrist and Licensed Clinical Social Worker (LCSW) have also been added to the clinic staff this week to provide mild to moderate mental health treatment.

Creation of Finance Committee

Ron Kreutner and Rod Place have been discussing the structure of the Finance Committee. They will present a proposal to the Board at the February 24 meeting.

Operational and Staff Reports

November Financial Report

Ron Kreutner reported budget figures for the month ending November 30, 2014 and year-to-date. There were 6,974 visits in the month of November for all clinics, which is 11% higher than projected. The total number of visits for year-to-date is 37,134, which is 1% higher than projected. The income statement reflects total patient revenue of nearly \$1.2million, which is 17% greater than budgeted for the month. Year-to-date patient revenue is slightly more than \$6.3 million, which is 6.7% greater than was projected.

Total expenses for clinics for the month ending October was \$1.7 million, which was 5.4% less than budgeted. Expenses for year-to-date are \$7.3 million, which is 8.5% less than budgeted.

County Liaison Report

Margaret Szczepaniak reported to the Board that Medi-Cal enrollment has risen considerably in the state and the county. . The legislative season has just begun. Ms. Szczepaniak is tracking any relevant legislation for the SJCC and will continue to keep the Board informed. One issue to watch is the 1115 Waiver which is the process the State uses to request the federal government "waive" some Medicaid rules usually in order to try new programs and leverage funding. FQHC payment reform is being considered by the State as one feature of the Waiver. This could impact the current method of payment, which is cost based. Staff will monitor these developments.

SJCC Executive Director Recruitment

David Culberson reported that the recruitment for the SJCC Executive Director began on December 1, 2014 and was open for five weeks. Three applications were received, and only one of the applicants met the qualifications. The job announcement has been reopened and advertised in different publications and websites. The deadline to apply is January 30. As of January 26, nine applications have been received. Four of those applicants appear to meet the job requirements.

Mr. Culberson and Mr. Diederich will screen the applicants once the job announcement has closed. They hope to bring two candidates for Board consideration at the February 24 meeting, following the process outlined to the Board in November.

Clinic Update Report

One Million Hearts

Due to the reorganization of the Primary Medical Clinic location, Ms. Phillips-Bland has postponed the kickoff of the One Million Hearts initiative at SJGH. The goal of the initiative is to reduce one million heart attacks and strokes through the control of blood pressure, aspirin regimen, etc. Many new and ongoing initiatives are being addressed by staff and they cannot take on this as a new project at this time.

Dr. Fadoo also noted that the clinics will be reapplying to the National Center for Quality Assurance (NCQA) to renew the diabetes care certification for three more years.

Next Meeting

The next Board meeting will be held on Tuesday, February 24, 2015 at 5:00 p.m. at San Joaquin General Hospital in the Health Center North Conference Room

Adjournment

The meeting was adjourned at 6:23 p.m.

Respectfully submitted,

Lei McMiller
Secretary, SJCC Board