

San Joaquin County Clinics (SJCC)
Minutes of March 31, 2015
Board Meeting

San Joaquin General Hospital
Conference Room One
French Camp, CA

Board Members Present

Rod Place, Chair
Ogechi Achunine, Vice Chair
Lei McMiller, Secretary
Alvin Maldonado
Luz Maria Sandoval

SJCC Staff Present

Samantha Phillips-Bland, SJCC Executive Director
Betty Jo Riendel, SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Medical Director
Ron Kreutner, Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, HCS
Margaret Szczepaniak, Assistant Director, HCS
David Culberson, CEO, SJGH
Leilani Chua, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS
LaVerne Self, SJGH Deputy Director Finance & Planning
Cynthia Rios, Assistant Department manager, Ambulatory Care Services

Public Present

Mary Mills
Alicia Yonemoto

Call to Order

The meeting was called to order at 5:10 by Chair, Rod Place.

Due to the number of items on the agenda, Rod Place suggested that Items 6e and 6f be deferred to the April 28, 2015 meeting. Ogechi Achunine made a motion to defer the items to the April meeting. Luz Maria Sandoval seconded the motion and the Board unanimously approved the motion.

Mr. Place made a recommendation to reorder the agenda's Board Action Items to address Approval of Interim Executive Director, Annual Certification, and the Proposal for Strategic Planning. Lei McMiller made a motion to reorder the agenda items. Luz Maria Sandoval seconded the motion and the Board approved the motion.

Public Comment

None

Approval of Minutes of February 24, 2015 Meeting

Ogechi Achunine made a motion to approve the minutes of the February 24, 2015 meeting. Lei McMiller seconded the motion and the Board unanimously approved the minutes.

Closed Session

The Board members next met in a closed session to discuss the selection of the SJCC Executive Director.

At the conclusion of the closed session, it was disclosed on the record the following decisions that were made:

The Board asked staff to move forward with a background check of applicant #1, and to make a conditional offer of employment.

The Board named Margaret Szczepaniak as Interim SJCC Executive Director.

The SJCC organization chart will be revised to place Ms. Szczepaniak in the Executive Director position noting that as an interim position. The Management Analyst III position will change from 0.5 FTE to 1.0 FTE. Dr. Fadoo will make the revisions to the organization chart. Lei McMiller made a motion to accept the revisions to the SJCC organization chart. Ogechi Achunine seconded and the Board approved the motion.

Board Action Items

Approval of Annual Certification

Samantha Phillips-Bland advised the Board that HRSA requires annual certification; this year it is due on Thursday, April 2. The certification addresses whether or not goals and performance indicators were met. The certification is similar to filing a new, updated application. The certification was not yet complete at the time of the Board meeting. The Board was asked to authorize submittal of the annual certification to HRSA on Thursday, April 2. Staff will report on the annual certification at the April meeting.

Alvin Maldonado made a motion to approve the submittal of the annual certification. Luz Maria Sandoval seconded the motion and the Board approved the motion.

Approval of Proposal for Strategic Planning

Peter Johnson from the University of the Pacific submitted a proposal for Board training. Ogechi Achunine made a motion to approve the proposal for strategic Planning. Lei McMiller seconded the motion and the Board approved the motion. Rod Place will work with Peter Johnson to schedule the sessions.

Board Development /Discussion Items

Future Expansion of Clinics

Samantha Phillips-Bland deferred this topic to the April 28 Board meeting.

Ancillary SFDS/SJGH

David Culberson reported that the Ancillary Sliding Fee Scale has been completed. The sliding fees are slightly more than the Medi-Cal fees. He indicated that the fees round up to the nearest \$10 from the Medi-Cal fees.

Potential Board Member Interviews

Ogechi Achunine and Alvin Maldonado volunteered interview the applicants for Board membership. Margaret Szczepaniak will provide interviewers with the potential question drafted. Cynthia King will coordinate to schedule the interviews which will be done by phone.

Operational and Staff Reports – Deferred to the April 28, 2015 Board meeting

Recognition of Samantha Phillips-Bland

Samantha Phillips-Bland has retired from San Joaquin County employment. All present thanked her for all of her hard work and dedication to the development and guidance of the San Joaquin County Clinics Board, as well as her care and hard work in the clinics.

Next Meeting

The next Board meeting will be held on Tuesday, April 28, 2015 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Lei McMiller
Secretary, SJCC Board