

**San Joaquin County Clinics (SJCC)  
Minutes of May 31, 2016  
Board Meeting**

**San Joaquin General Hospital (SJGH)  
Conference Room One  
French Camp, CA**

Board Members Present

Luz Maria Sandoval, Vice Chair  
Lei McMiller, Secretary  
Ismael Cortez, Treasurer  
Delani Place (By Phone)  
Alicia Yoneoto  
Alvin Maldonado  
Mary Mills  
Beth Shelton

SJCC Staff Present

David Jomaoas, SJCC Executive Director  
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager  
Ron Kreutner, SJCC Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, Health Care Services  
Margaret Szczepaniak, Assistant Director Health Care Services  
David Culberson, SJGH CEO  
Vanessa Anderson, Management Analyst, Health Care Services  
Cynthia King, Administrative Secretary, HCS  
La Verne Self, SJGH Deputy Director Finance & Planning  
Anita Marroquin Bernal, Interpreter  
Dena Galindo, Office Systems Specialist, SJGH  
Carla Bomben, Risk Manager, SJGH

Guest

Rosario Velarde

Call to Order

The meeting was called to order at 5:03 pm by Secretary, Lei McMiller.

## Public Comment

None

## Approval of Minutes of April 26, 2016 Meeting

Alicia Yonemoto made a motion to approve the minutes of the April 26, 2016 meeting. The motion was seconded by Beth Shelton and the Board unanimously approved the minutes.

## Board Action Items

### Accept Quarterly Quality Assurance/Quality Improvement Report

Dena Galindo from the Informatics staff gave the presentation on behalf of Dr. Fadoo. The measure for managing blood pressure was one of the first measures to be automated. The target was 61.20% and for the period of January-March 2016 the outcome was 61.73%. Other targets that were met or exceeded were in the areas of A1c control, tobacco use screening & intervention, asthma therapy and depression screening & follow up. For pediatric patients target measures were met or exceeded for immunizations, dental referrals and BMI screening & intervention.

Measures needing improvement are Pap screening, prenatal care in 1<sup>st</sup> trimester, birth weight, adult BMI screening & intervention, colorectal cancer screening, and HIV linkage to care. A Women's Health Advocate has been added at the California Street clinic which should help to improve many results for women's measures.

All measures will soon be automated.

Beth Shelton made a motion to accept the Quarterly Quality Assurance/Quality Improvement report. Luz Maria Sandoval seconded the motion and the Board unanimously approved the motion.

### Approval of Proposed FY 2016-2017 Budget

La Verne Self presented and explained the proposed FY 2016-2017 to the Board. The payor mix is expected to remain the same in the new fiscal year. There is a request for an 8.4% increase in physician salaries due to a 1% salary increase and changes in the incentive program. Capital items for the clinics will cost \$36,600 in FY 2016-2017. It is projected that there will be a 64.8% decrease in professional fees. These costs will be reflected in charges (SST's) from the departments who perform the clinic operations.

Ismael Cortez made a motion to approve the proposed FY 2016-2017 budget for submission to the Board of Supervisors. Beth Shelton seconded the motion and the Board unanimously approved the motion. Following adoption by the County Board of Supervisors the final FY 16-17 budget will be brought back to the SJCC Board for final approval.

### Quarterly Review of Applicant/Co-Applicant Agreement

David Jomaoas presented the quarterly review of the Applicant/Co-Applicant Agreement. Each standard is rated Meets Goal (M), Partial/In Progress (P/IP), or Does Not Meet (DNM). None of the standards were rated DNM. Of the 34 standards, only 4 were rated as P/IP. Once a Finance Committee has been established, those four standards will meet the set goals.

### Board Development /Discussion Items

#### Compliance Update: Dealing with Patient Complaints to the State

Carla Bomben, Risk Manager for San Joaquin General Hospital spoke to the Board about patient complaints and what happens when complaints are made with the State. When the State receives a complaint regarding SJGH or any of the clinics, a Health Facility Review Nurse from the State will arrive unannounced. All information that is requested must be provided. In addition to requesting materials, the Health Facility Review Nurse will question staff. Sixty percent of complaints are filed by clinic patients. Patients can file a complaint with any hospital or clinic staff. All staff is trained on how to deal with complaints.

Beth Shelton asked if the Board could receive information on complaints about the clinics only (not SJGH). She believes that the Board may be able to help correct some of the causes for the complaints. Ms. Bomben agreed to gather that information and present it to the Board at a future meeting.

#### Annual Evaluation of Executive Director

It is time for the Board to conduct their annual evaluation of the Executive Director, David Jomaoas. The Board was given Mr. Jomaoas' self-evaluation and an evaluation form for their completion. Once the evaluations are complete, an aggregate of all scoring will be compiled and presented to the Board members at the June 28 meeting. The results of the evaluation will be discussed during a closed session of the meeting.

#### Nomination Committee for FY 2016-2017 Slate of Officers

Cynthia King will schedule a conference call for the Nomination Committee so they can develop a slate of officers for Board members voting. The Board will vote for officers at the June 28 meeting.

### Operational and Staff Reports

#### April Financials

Ron Kreutner presented the financials for the month ending April 2016 and for year-to-date. There were 8,229 patient visits in April (21.7% over projected) and 76,106 year-to-date, which is 14.6% more visits than budgeted. Total operating revenue for April was \$1,937,723,

which was 18.2% more than projected. After deducting total expenses, the net income for April was -\$29,042 (87.1% better than projected). Year-to-date total operating revenue was \$18,816,524, which was 17.7% more than Projected. After deducting total expenses, the net income for year-to-date is -\$519,936 (81.8% better than projected).

### Clinic Operational Report

David Jomaoas reported on the following clinic operation activities:

- Work is continuing on the Hazelton and Manteca clinic locations.
- Mr. Jomaoas, Margaret Szczepaniak, and Vanessa Anderson are working on applying for a New Access Point (NAP) Federal Grant. The timing of the grant process will work for attaining funds for the Hazelton clinic, but may not for the Manteca clinic. The grant will cover two years of operating costs (i.e., supplies, salaries, etc.). The first phase of the application is due in mid-June. The second phase will be due in mid-July.
- Staff is preparing for the implementation of the Cerner electronic health record. Training is underway.
- By the end of June, patients will be able to access their own electronic health records through a patient portal. Patients will be able to access to their lab results, email their physicians and get educational materials. All electronic information is secured. Patients are assisted with signing up for access to their records when they are at their clinic appointment. They will sign up and receive an email letting them know that they are connected online.
- Mr. Jomaoas is working to increase patient satisfaction with the clinics. One area he is targeting is the amount of wait time from when a patient registers to when they see their physician.

### County Liaison Report

Margaret Szczepaniak provided the Board with an update on the legislative bills of interest to the SJCC (attached).

AB 1863 was passed by the Appropriations Committee and includes marriage and family therapist and dental hygienists as health care professionals who can be billed under the FQHC for patient visits.

SB 1335 was passed by the Appropriations Committee and would authorize FQHCs to elect to have Drug Medi-Cal and specialty mental health services reimbursed on a fee-for-service basis.

Two bills were suspended, both of which dealt with telehealth (face-to-face via telemonitor) technology for patients with medical providers.

Ms. Szczepaniak gave the Board a flyer about the Stockton Trauma Recovery Center Open House sponsored by Fathers & Families of San Joaquin. (attached)

**Next Meeting**

The next Board meeting will be held on Tuesday, June 28, 2016 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

**Adjournment**

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Lei McMiller, Secretary  
SJCC Board