

**San Joaquin County Clinics (SJCC)  
Minutes of August 30, 2016  
Board Meeting**

**San Joaquin General Hospital (SJGH)  
Conference Room One  
French Camp, CA**

Board Members Present

Rod Place, Chair  
Luz Maria Sandoval, Vice Chair  
Lei McMiller, Secretary  
Delani Place  
Alvin Maldonado  
Beth Shelton  
Alicia Yonemoto (By Phone)

SJCC Staff Present

David Jomaoas, SJCC Executive Director  
Farhan Fadoo, M.D., SJCC Medical Director  
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager  
Ron Kreutner, SJCC Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, Health Care Services (HCS)  
Margaret Szczepaniak, Assistant Director, HCS  
David Culberson, CEO, SJGH  
Vanessa Anderson, Management Analyst, HCS  
Cynthia King, Administrative Secretary, HCS  
La Verne Self, SJGH Deputy Director Finance & Planning  
Izidi Alcorn-Starks, Deputy Director, Revenue & Recovery, SJGH  
Aaron Boore, Business Office, SJGH

Guest(s) Present

John Bousquet

Call to Order

The meeting was called to order at 5:03 pm by Chair, Rod Place.

## **Public Comment**

None

## **Approval of Minutes of July 26, 2016 Meeting**

Beth Shelton made a motion to approve the minutes of the July 26, 2016 meeting. The motion was seconded by Alicia Yonemoto and the Board unanimously approved the minutes.

## **Board Action Items**

### **Accept Quality Assurance/Quality Improvement (QA/QI) Report**

Dr. Fadoo presented the Quarterly QA/QI report statistics. It was noted that there were four targets that were not met versus six areas in the previous quarterly report. Those areas were for Pap Screening, Prenatal Care in the 1<sup>st</sup> Trimester, Colorectal Cancer Screening, and HIV Linkage to Care. In three of those areas, improvement was noted from the previous quarterly report.

Delani Place made a motion to accept the Quarterly QA/QI report. Beth Shelton seconded the motion and the Board approved the motion.

### **Approve Removal of Board Member**

David Jomaoas noted that Leon Mayo, Sr. has been absent without excuse for three consecutive Board meetings. In addition, numerous attempts to contact Mr. Mayo have been unsuccessful. As a result, and according to SJCC bylaws Article V, Section 10 Mr. Jomaoas requested that the Board declare the office of Director currently held by Mr. Mayo vacant.

Delani Place made a motion to declare the position currently held by Mr. Mayo vacant. Luz Maria Sandoval seconded the motion and the Board unanimously approved.

## **Board Development /Discussion Items**

### **Patient Complaints Involving Physicians**

Dr. Fadoo explained the process used when patient complaints involving physician are received. Patient complaints are received by the Clinic Patient Services window, Clinic staff/manager, and Standards and Compliance Office (most commonly reported). Confidential Reports of Occurrence (CROs) can also be documented by clinic staff/managers.

All complaints and CROs concerning clinic physicians are forwarded to Dr. Fadoo. Dr. Fadoo reviews each case and confers with all relevant parties. Action items are implemented. If the case has merit and is of a serious nature, the complaint/CRO can be included in the provider's file in the Medical Staff Office. Providers with multiple/repeated complaints/CROs can be progressively disciplined both administratively and using medical staff remedies.

## Operational and Staff Reports

### June and July Financials

Ron Kreutner presented the following financial information for June 2016, as well as for the year-to-date (July 2015-June 2016):

There were 8,557 visits in June, which was 29.5% more than projected. Total operating revenue for the month of June was -\$5,936,228. Total expenses were \$1,847,867, for a net loss for the month of June of \$7,784, 095.

A year-end adjustment report for the fiscal year ending June 30, 2016 was also distributed. There was a \$3 million loss for charges that were not billed within 12 months of when the services were provided.

Izidi Alcorn-Starks, Deputy Director for Revenue & Recovery was present and introduced Aaron Boore. Mr. Boore was hired in Revenue & Recovery to help resolve some issues with the billing process. Mr. Boore reported that when he began in November 2015, there was a 7,000 claims back up to be billed. The automated system has been looked at and improved so that bills are now sent out twice daily. There are currently no claims waiting to be billed.

After discussion, it was suggested that David Jomaoas and Margaret Szczepaniak draft a letter of concern to SJGH requesting a correction action plan so that billing of claims do not lapse in the future. The letter would show HRSA that the FQHCs are taking action on the problem. Delani Place made a motion to approve the submission of a letter of concern to SJGH. Lei McMiller seconded the motion and the Board approved the motion.

### Clinic Operational Report

David Jomaoas reported on the following clinic operation activities:

- The lease is close to being completed for the Manteca clinic location. The target date for the lease approval to go to the Board of Supervisors is September 27.
- Plans to transition the Public Health Clinic location are target for the first quarter of 2017.
- Mr. Jomaoas is submitting applications for Medi-Cal reimbursement for both locations now. It will take approximately six months to complete the process.

- DOMUS Development, an affordable housing development company, is working on a residential community for the disabled. They will be looking to have a 5,000-6,000 square foot clinic on-site on the first floor to serve the downtown Stockton area.
- The 2016 Community Health Fair will be held at SJGH on Saturday, October 22 from 10:00-3:00. There will be free medical and dental screenings, educational and community services information, children's activities and flu shots.

### County Liaison Report

Margaret Szczepaniak provided a report on legislation of interest to the Board. One bill, SB 960, which would have allowed for telehealth reproductive health care did not pass out of the Assembly. AB 2216, which would have added technical assistance to support the expansion of primary care residency programs at teaching facilities to Medi-Cal providers, including FQHCs, did not pass out of Appropriations.

Vanessa Anderson provided a summary of the UDS 2015 final reports. She reported that there has been a steady decrease in FQHC Look-Alike patient and visits statewide and nationwide. Ms. Anderson believes this indicates a push towards designating health centers as Section 330 grantees (NAP Grants). The SJCCs have applied for NAP grants.

### Next Meeting

The next Board meeting will be held on Tuesday, September 27, 2016 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

### Adjournment

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Lei McMiller  
Secretary, SJCC