

**San Joaquin County Clinics (SJCC)
Minutes of January 26, 2016
Board Meeting**

**San Joaquin General Hospital (SJGH)
Conference Room One
French Camp, CA**

Board Members Present

Rod Place, Chair
Lei McMiller, Secretary (By Phone)
Ismael Cortez, Treasurer
Beth Shelton (By Phone)
Delani Place
Mary Mills
Alicia Yonemoto
Alvin Maldonado

SJCC Staff Present

David Jomaoas, SJCC Executive Director
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager
Farhan Fadoo, M.D., SJCC Medical Director
Robert Steele, SJCC Finance Office

SJC Liaisons Present

Greg Diederich, Director, Health Care Services (HCS)
Margaret Szczepaniak, Assistant Director Health Care Services
David Culberson, CEO, SJGH
Vanessa Anderson, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS
Anita Marroquin Bernal, Interpreter

Call to Order

The meeting was called to order at 5:05 pm by Chair, Rod Place.

Public Comment

Alicia Yonemoto told the Board that the senior citizens in Lathrop are requesting that a clinic be established in their area. There is currently only an urgent care clinic in Lathrop. She also advised that the seniors are given meals on the 2nd and 4th Tuesdays of the month at 8:00 a.m. and on the 3rd Thursday of the month at 8:00 a.m. at the Lathrop Senior Center, 15707 5th Street.

Approval of Minutes of December 29, 2015 Meeting

Alvin Maldonado made a motion to approve the minutes of the December 24, 2015 meeting. The motion was seconded by Beth Shelton and the Board unanimously approved the minutes.

Board Action Items

Authorize Submission of the UDS Report by February 15, 2016

Davis Jomaoas explained that HRSA requires that a Uniform Data System (UDS) report be filed with them by February 15. Mr. Jomaoas was seeking authorization from the Board to submit the report.

Alicia Yonemoto made a motion to authorize Mr. Jomaoas to submit the UDS report to HRSA by February 15, 2016. Alvin Maldonado seconded the motion and the Board unanimously approved.

Delegation of Authority to Executive Director for Contracts, Agreements & Memoranda of Understanding

David Jomaoas delegation of authority from the Board to enter into contracts, agreements and memoranda of understanding on behalf of the Board. Mr. Jomaoas assured the Board that he would notify the Board of any agreements entered into on their behalf.

Rod Place asked about the Board previously providing delegation of authority to the previous Executive Director. The Board had passed an action previously, but in the interest of clarity, especially as there were so many new Board members, the request was being made for the new Executive Director.

Alvin Maldonado made a motion to delegate authority to David Jomaoas to enter into contracts, agreements and memoranda of understanding on behalf of the Board. Ismael Cortez seconded the motion and the Board unanimously accepted the motion.

Authorization for Expansion of Clinic Hours

Mr. Jomaoas requested that the Board authorize the expansion of clinic hours at the Family Medicine Clinic. There has been a continued demand for children's health services. The proposed expanded hours, to become effective on February 1, would be on Monday and Wednesday from 5:00-7:00 p.m. This would allow access for families after school and work hours and decrease the amount of urgent care and emergency department visits.

Delani Place made a motion to authorize the expansion of clinic hours at the Family Medicine Clinic. Alvin Maldonado seconded the motion and the Board unanimously approved the motion.

Accept Quality Assurance/Quality Improvement Report

Dr. Farhan Fadoo made a request for approval by the Board to revise the reporting schedule for quarterly Quality Assurance/Quality Improvement (QA/QI) reporting. Dr. Fadoo explained that the change in reporting schedule would allow for the first report of the year to contain more current information.

Mary Mills made a motion to approve the revision to the schedule for the quarterly (QA/QI) reports. Alvin Maldonado seconded the motion and the Board unanimously approved. Dr. Fadoo will provide a quarterly report at the February Board meeting.

Board Development /Discussion Items

Compliance Update: Dealing with Patient Complaints to the State

Carla Bomben, Risk Manager for SJGH, was not able to attend the meeting and requested that this presentation be deferred to a future Board meeting. After some discussion about the February agenda, it was decided that Ms. Bomben would be invited to make her presentation to the Board at the March 29, 2016 meeting.

Operational and Staff Reports

December Financials

Robert Steele reported the budget figures for December 2015 and year-to-date. There were 7,400 patient visits in December. Total visits for year-to-date is 43,835 (11.5% over budget). Total operating revenue in December was \$1,776,552 (11.2% more than budgeted) and for year-to-date was \$11,472,409 (20.2% more than budgeted). Net income for December was 53% more than projected. Year-to-date net income is 103.3% more than projected. For year-to-date, 73% of patients are paid for through Medi-Cal Managed Care. Indigent patients for year-to-date is 0%.

Clinic Operational Report

David Jomaoas reported that new workflows are being developed while moving to CERNER, the new integrated medical records system for SJGH and SJCC.

As reported earlier in the meeting, the UDS report is due to HRSA by February 15. The annual certification for HRSA is due in mid-March.

The first cut of the County budget is due on February 10. A draft of the Enterprise Fund budget, which includes the SJCC, is due to the County in March.

The Change in Scope applications for the two new clinics are also being developed with staff.

County Liaison Report

Margaret Szczepaniak reported that HCS staff has gone to the Community Based Organizations to solicit letters of support for the two new clinics in Manteca and South Stockton. Several letters have already been received. Community Medical Centers asked to meet with Ms. Szczepaniak and David Jomaoas to discuss both organizations' expansions. This will ensure that both are working in the best interests of the community.

The Governor submitted a proposed budget to the Legislature. He is being very conservative to ensure that the State has a comfortable reserve in place. However, expanded health care coverage to undocumented children up to age 19 is incorporated in the proposed State Budget.

The State Legislature is back in session. Ms. Szczepaniak will report to the Board on legislative activities next month.

Ms. Szczepaniak suggested that a discussion about 1115 Waiver might be a future agenda item for the Board.

Board members were given CA Form 700 Statement of Economic Interests and the SJCC Annual Conflict of Interest form to complete. These are required annually. The forms will be sent to those members who were not in attendance.

Next Meeting

The next Board meeting will be held on Tuesday, February 23, 2016 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Rod Place, Chair
SJCC Board