

**San Joaquin County Clinics (SJCC)
Minutes of June 28, 2016
Board Meeting**

**San Joaquin General Hospital (SJGH)
Conference Room One
French Camp, CA**

Board Members Present

Rod Place, Chair (By Phone)
Luz Maria Sandoval, Vice Chair
Lei McMiller, Secretary
Delani Place (By Phone)
Alicia Yoneoto
Beth Shelton (By Phone)

SJCC Staff Present

David Jomaoas, SJCC Executive Director
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager
Ron Kreutner, SJCC Chief Financial Officer

SJC Liaisons Present

Margaret Szczepaniak, Assistant Director Health Care Services
Cynthia King, Administrative Secretary, HCS
La Verne Self, SJGH Deputy Director Finance & Planning
Tammy Evans, Deputy Director for Public Health Services

Call to Order

The meeting was called to order at 5:05 pm by Secretary, Lei McMiller.

Public Comment

None

Approval of Minutes of May 31, 2016 Meeting

Luz Maria Sandoval made a motion to approve the minutes of the May 31, 2016 meeting. The motion was seconded by Rod Place and the Board unanimously approved the minutes.

Board Action Items

Approve Expansion of Clinic Hours

David Jomaoas requested that the Board approve the expansion of hours in the Family Medicine Clinic. The original request asked that effective July 1 the hours be extended on Tuesday and Thursday from 5:00-7:00 and be open on Saturday from 8:00 a.m. – 1:00 p.m. for walk-in/open access pediatric patients. The request was revised to opening the clinic on Saturday from 8:00-1:00 effective July 1. However the expansion of hours on Tuesday and Thursday will become effective in the fall.

Lei McMiller made a motion to approve the expansion of clinic hours for the Family Medicine Clinic to open on Saturdays from 8:00-1:00 effective July 1 and for the expansion of hours on Tuesdays and Thursday from 5:00-7:00 p.m. effective in the fall. Luz Maria Sandoval seconded the motion and the Board unanimously approved.

The Board Action has been revised, a copy of which is enclosed.

Election of Officers

David Jomaoas advised that the Executive Committee met by phone to discuss the slate of officers for the upcoming year. No Board members expressed an interest in serving on the Executive Committee and the current officers were willing to continue serving.

Luz Maria Sandoval made a motion to approve the current Executive Committee members to serve for another term. Alicia Yonemoto seconded the motion and the Board unanimously approved.

The minutes of the Executive Committee conference call were revised to note that Ismael Cortez, Treasurer was not on the conference call but will be included in the slate of officers. A copy of the revised Executive Committee minutes is enclosed.

Board Development /Discussion Items

Public Health Services

Tammy Evans, Deputy Director of Public Health Services gave a presentation to the Board on the services provided by Public Health Services (PHS). The presentation came from PHS' Annual Report for 2015. The mission of PHS is to promote healthy futures for all County residents. A copy of her PPT is attached.

NAP Grant & Strategy for Expansion

David Jomaoas has been working with Margaret Szczepaniak and Vanessa Anderson in preparing an application for a New Access Point (NAP) Grant. The grant is given by HRSA. The grant is for \$650,000 per year for two years. Some of the funds can be used for

construction. The application will be submitted for overall (all clinics) expansion. The application is due by July 15. Seventy-five grants will be given out in the US. The decisions will be made by the end of the year and the funds would become available on January 1, 2017. Per previous SJCC Board action, grant submittal is delegated to the SJCC Executive Director.

Operational and Staff Reports

April Financials

Ron Kreutner presented the financials for the month ending April 2016 and for year-to-date. There were 8,229 patient visits in April (21.7% over projected) and 76,106 year-to-date, which is 14.6% more visits than budgeted. Total operating revenue for April was \$1,937,723, which was 18.2% more than projected. After deducting total expenses, the net income for April was -\$29,042 (87.1% better than projected). Year-to-date total operating revenue was \$18,816,524, which was 17.7% more than Projected. After deducting total expenses, the net income for year-to-date is -\$519,936 (81.8% better than projected).

Clinic Operational Report

David Jomaoas reported on the following clinic operation activities:

- Work is continuing on the Hazelton and Manteca clinic locations.
- New Access Point (NAP) Federal Grant: The timing of the grant process will work for attaining funds for the Hazelton clinic, but may not for the Manteca clinic. The grant will cover two years of operating costs (i.e., supplies, salaries, etc.). Staff is preparing for the implementation of the Cerner electronic health record. Training is underway.
- By the end of June, patients will be able to access their own electronic health records through a patient portal. Patients will be able to access to their lab results, email their physicians and get educational materials. All electronic information is secured. Patients are assisted with signing up for access to their records when they are at their clinic appointment. They will sign up and receive an email letting them know that they are connected online.
- Mr. Jomaoas is working to increase patient satisfaction with the clinics. One area he is targeting is the amount of wait time from when a patient registers to when they see their physician.

County Liaison Report

Margaret Szczepaniak reported that negotiations are underway with the doctors' unions. She is hopeful that a resolution will be coming soon.

The Governor signed the budget that was submitted by the Legislature with no changes. Included in the budget is the restoration of Acupuncture as an approved service for Medi-Cal patients.

Next Meeting

The next Board meeting will be held on Tuesday, July 28, 2016 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Lei McMiller, Secretary
SJCC Board