

**San Joaquin County Clinics (SJCC) Finance Committee
Minutes of December 19, 2017 Meeting**

**San Joaquin General Hospital (SJGH)
Conference Room 1
French Camp, CA**

Present

Rod Place, Chair
Diana Surber, SJCC Interim CFO (WIPFLI/HFS)
David Jomaoas, SJCC Executive Director
Chuck Wiesen, Interim ACS Director
Greg Diederich, HCS Director
Izidi Alcorn-Starks, SJGH Deputy Finance Director
David Culberson, SJGH CEO
Vanessa Anderson, HCS Management Analyst
Robert Steele, SJGH Finance/Accounting

The meeting was called to order at 5:10 p.m.

November Financials

Diana Surber presented the following November financials report:

Summary

Total patient visits in November was 9,017, which exceeded budget by 10%. 8,075 of those visits were billable, 1% below budgeted. The Manteca clinic visits volume was very positive. Seasonal visits (i.e., flu vaccinations) increased. Retroactive capitation adjustment from HPSJ was \$47,285. There was a request for Ms. Surver to provide a report as to how many HPSJ patients actually had visits.

Salary and benefits were favorable due to there being 9 vacancies that were filled by locums. Mr. Jomaoas hopes to reduce the number of locums (by at least three) in the first quarter of 2018. Dr. Todd will begin at the Manteca clinic in January or February. Services provided by mid-level locums (Physician Assistants) are not billable.

Locums generated \$19.5 million (PRIME) for SJGH. None of that money goes to the SJCCs. All costs for employing locums comes from the SJCCs.

A new physician cannot charge for his services until credentialing is complete. SJGH takes 30-60 days to complete credentialing and then HPSJ credentialing takes another 30-60 days. It will be investigated as to whether HPSJ would accept SJGH's credentialing rather than having to do their own 30-60 days credentialing.

Izidi Alcorn-Starks reported that accounts receivables were increased in November due to claims from the Hazelton and Manteca clinics. Claims were being held for code conversions. Cash collections in November were \$1.35 million.

Mr. Jomaoa stated that the FY 2018-2019 budget process was beginning. He also reported that testing of Cerner was taking place this week.

Ms. Alcorn-Starks is heading an inter-departmental revenue cycle group that began meeting this month. The goal of the group is to keep open the lines of communications regarding collection of money.

An assessment of the Applicant/Co-Applicant agreement will be presented at the Board meeting on December 26. The goal is to identify criteria and move the measures from "in progress" to "success." PeopleSoft will be able to produce the reports that are needed to measure these goals.

The meeting was adjourned at 6:05 p.m.