

San Joaquin County Clinics (SJCC) Finance Committee
Minutes of January 24, 2017 Meeting

San Joaquin General Hospital (SJGH)
Health Care Services (HCS) Conference Room
French Camp, CA

Present

Mary Mills, SJCC Board Member
David Jomaoas, SJCC Executive Director
Ron Kreutner, SJCC CFO
La Verne Self, SJGH Deputy Finance Director
Mukesh Sanghvi, SJGH Director of Finance
Greg Diederich, HCS Director
Margaret Szczepaniak, HCS Assistant Director
Izidi Alcorn-Starks, SJGH Deputy Finance Director
Aaron Boore, SJGH Patient Accounting Manager
David Culberson, SJGH CEO
Vanessa Anderson, HCS Management Analyst

The meeting was called to order at 5:18 p.m. by SJCC Executive Director, David Jomaoas.

Selection of Finance Committee Chair

This was deferred to a future meeting.

December Financials

Mukesh Sanghvi presented the December financials figures. Patient visits (7,838) in December were 9.4% higher than budgeted. Gross revenue (\$1.1 million) was 20.3% less than budgeted. Salaries and benefits (\$953,000) were 16.1% less than budgeted, primarily due to the Christmas holiday. Professional Fees/Registry (\$238,000) were greater than budgeted due to additional locum fees to fill physician vacancies. Supplies costs (\$58,000) were 18.6% less than budgeted. Purchased Services (\$208,000) were 34.9% greater than budgeted due to costs of repairs and maintenance. Gross accounts receivable (\$3.3 million) has close to \$1 million that are less than 30 days old. WRAP accounts receivables are at \$1.9 million.

Accounts Receivables Status

Aaron Boore presented the Key Performance Indicator (KPI) Report. The report shows total cash collections for the month of December 2016 were \$853,751. Average daily revenue received was \$41,885. There are a total of 574 unlocked claims as of December 31.

On December 12, 2016, Medicare stopped paying claims, due to the Medicare cost report, as prepared by HFS, was filed under the wrong NPI number. On January 19, Mr. Boore's office was notified by Medicare that the problem had been resolved. The payments for those claims will be received soon.

Once the Board approved the Policy allowing for Revenue Recovery to collect on past due accounts, self-pay patients who have received four billing statements can be sent to collections.

UDS Report/Finance Schedules

Ms. Vanessa Anderson met on January 23 with staff responsible for completing all of the data requests in order to complete the UDS report. She will give the figures to David Jomaoas on Friday, January 27. Ms. Anderson and Mr. Jomaoas will work during the week of January 30 to complete the report, which is due to HRSA no later than February 15.

The meeting was adjourned at 6:20 p.m.