

**San Joaquin County Clinics (SJCC)  
Minutes of December 26, 2017  
Board Meeting**

**San Joaquin General Hospital  
Conference Room 1**

**Board Members Present**

Rod Place, Chair  
Luz Maria Sandoval, Vice Chair  
Alicia Yonemoto  
Beth Shelton  
Delani Place  
Alvin Maldonado

**SJCC Staff Present**

David Jomaoas, SJCC Executive Director  
Chuck Eiesen, Interim SJCC Executive Director  
Farhan Fadoo, M.D., SJCC Medical Director  
Betty Jo Riendel, RN, SJCC Nursing Department Manager

**SJC Liaisons Present**

Greg Diederich, Director, HCS  
Cynthia King, Administrative Secretary, HCS  
Izidi Alcorn-Starks, SJGH Deputy Finance Director  
Tabriz Asghar, PRIME Project Manager  
Maria Morales, Interpreter

**Call to Order**

The meeting was called to order at 5:05 by SJCC Chair, Rod Place.

**Public Comment**

None

## **Approval of Minutes of November 28, 2017 Board Meeting**

Alicia Yonemoto made a motion to approve the minutes of the November 28, 2017 meeting. The motion was seconded by Luz Maria Sandoval and the motion was approved.

## **Report on Finance Committee Meeting**

Rod Place reported that a lot of progress has been made in the installation of the new software supporting the clinics. Izidi Alcorn-Starks is leading an inter-departmental revenue cycle workgroup that involves approximately six hospital and clinic departments. The purpose of the group is to manage and improve accounts receivables activities and improved reporting.

## **Board Action Items**

### **Acceptance of Quarterly Quality Assurance/Quality Improvement Report**

Dr. Fadoo presented the Quarterly QA/QI report for the period 1/1/17-9/30/17. The measure for diabetes control has improved. The results from the Hazelton and Manteca clinics are now showing in the report. As a result, some of the measure results have declined. Dr. Fadoo will work with those staff to ensure that measures are met in the future. Improvements are shown in Prenatal care in 1<sup>st</sup> trimester and birth weight.

Delani Place made a motion to accept the quarterly QA/QI report. Luz Maria Sandoval seconded the motion and the Board passed the motion.

### **Approval of Chuck Wiesen as Interim SJCC Executive Director**

Chuck Wiesen works with WIPFLi. He has 40 years experience in the health care management field. He has 20+ years experience with FQHCs. Mr. Wiesen is excited about the activities being undertaken with the SJCCs in San Joaquin County. His contract will be to act as Interim SJCC Executive Director until the position being vacated by David Jomaoas has been filled.

Beth Shelton made a motion to approve Chuck Wiesen as Interim SJCC Executive Director. Alicia Yonemoto seconded the motion and the Board approved.

### **Approval to Proceed With Application to NCQA for PCMH Recognition**

Tabriz Asghar, PRIME Program Manager requested approval to file six applications (one for each clinic) with NQCA. He distributed a chart that explained the costs associated with the filing of each application.

Alicia Yonemoto made a motion to approve submitting applications with NCQA for PCMH recognition. Beth Shelton seconded the motion and the Board approved.

There was a discussion about forming a Quality Assurance Committee to discuss problems and the resulted outcomes. The Patient Center Medical Home (PCMH) model may work to resolve some issues at the clinics. The committee could meet one hour prior to the monthly Board meetings and report at the Board meetings.

#### Approve Quarterly Review of Applicant/Co-Applicant Agreement

David Jomaoas reported that all of the measures except for three meet standards. The three measures that are rated as partial/in progress are: specific strategic planning; separating the maintenance of finances for SJCC from other agencies; and internal control system for billing and collection of payments. Once Cerner is in place, the reporting requirements should be met. The conversion to Cerner will also serve to separate the maintenance of SJCC and SJGH finances. There are no other measures that have not been completed.

#### Approval to Submit UDS Report to HRSA (Due No Later Than 2/15/18)

Vanessa Anderson and David Jomaoas reminded the Board that the UDS report is due to HRSA no later than February 15.

Beth Shelton made a motion to approve the submittal of the UDS report to HRSA and Delani Place seconded the motion. The board approved the motion.

#### Accept Resignation of Lei McMiller as Board Member/Secretary

Lei McMiller's job is in transition and she has submitted her resignation as Board Member/Secretary to become effective December 31. Delani Place made a motion to accept the resignation. Alicia Yonemoto seconded the motion and the Board approved.

#### Board Development and Discussion Items

##### Report from Compliance Officer/Patient Complaints by Clinic

Carla Bomben submitted her report but was not able to attend the Board meeting. This item will be deferred to the January 30, 2018 meeting. The Board members would like for Ms. Bomben to be present to discuss the report.

#### Operational and Staff Reports

##### Clinic Operational Report

David Jomaoas reported the clinic activities for the past month.

He has received Medi-Cal approval from the State of California for both the Hazelton and Manteca clinics.

He received a Hedis incentive from the Health Plan of San Joaquin for meeting their measures. The incentive received (for calendar year 2016) is in the amount of \$797,259.05.

The Manteca Clinic open house will be held in January. Flyers will be distributed soon.

Cerner training (six weeks) will begin in January. The training for physicians is 8 hours.

#### November Financials

Diana Surber was not able to attend, so the item has been deferred to the January 30, 2018 meeting.

#### Next Meeting

The next Board meeting will be held on Tuesday, January 30, 2018 at 5:00 p.m. Board members were informed that the meeting will be at San Joaquin General Hospital in the Health Center North Conference Room.

#### Adjournment

The meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Luz Maria Sandoval  
Vice Chair, SJCC