

San Joaquin County Clinics (SJCC)  
Minutes of January 31, 2017  
Board Meeting

San Joaquin General Hospital (SJGH)  
Conference Room One  
French Camp, CA

Board Members Present

Rod Place, Chair  
Delani Place  
Mary Mills  
Alicia Yonemoto (By Phone)  
Lei McMiller, Secretary (By Phone)

SJCC Staff Present

David Jomaoas, SJCC Executive Director  
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager  
Ron Kreutner, SJCC Chief Financial Officer

SJC Liaisons Present

Greg Diederich, Director, HCS  
Margaret Szczepaniak, Assisat Director, HCS  
David Culberson, CEO, SJGH  
Vanessa Anderson, Management Analyst, HCS  
Cynthia King, Administrative Secretary, HCS  
La Verne Self, SJGH Deputy Director Finance & Planning  
Izidi Alcorn-Starks, SJGH Deputy Finance Director  
Mukesh Sanghdi, SJGH Finance Office

Call to Order

The meeting was called to order at 5:15 pm by Chair, Rod Place.

Public Comment

None

## Approval of Minutes of December 27, 2016 Meeting

The minutes were not approved as there was not a quorum.

## Board Action Item

### Approval of Sending a San Joaquin County Clinic Account to Bad Debt Policy

Deferred as there was not a quorum.

### Authorize Submission of the UDS Report by February 15, 2017

An Executive Committee conference call will be scheduled in order to authorize the submission of the UDS report to HRSA by February 15, 2017.

## Operational and Staff Reports

### December Financials

Mukesh Sanghdi presented the December financials figures. Patient visits (7,838) in December were 9.4% higher than budgeted. Gross revenue (\$1.1 million) was 20.3% less than budgeted. Salaries and benefits (\$953,000) were 16.1% less than budgeted, primarily due to the Christmas holiday. Professional Fees/Registry (\$238,000) were greater than budgeted due to additional locum fees to fill physician vacancies. Supplies costs (\$58,000) were 18.6% less than budgeted. Purchased Services (\$208,000) were 34.9% greater than budgeted due to costs of repairs and maintenance. Gross accounts receivable (\$3.3 million) has close to \$1 million that are less than 30 days old. WRAP accounts receivables are at \$1.9 million. David Jomaoas inquired about the follow up on the outstanding wrap tied to HPSJ claims and asked for a status update for the February Board meeting.

### Clinic Operational Report

David Jomaoas reported that SJCC did not receive the NAP grants for the two new clinics. He, Margaret Szczepaniak and Vanessa Anderson are submitting a change in scope to add the two clinics. They are working to submit the change in scope for the Public Health Services clinic first to be submitted by the end of the week. There should be a 60 day turn-around to get FQHC Look-A-Like designation. Work is still being done on the transition of the PHS clinic.

The architect is working on the plans and permits with the City for the Manteca clinic. There are two third year graduates reviewing contracts now to start working at the Manteca clinic. One is bilingual in English and Punjabi and the other in English and Spanish. That will be a great help with the community being served.

The Discovery Challenge Academy is a new program at the Sharp Depot. The program is a charter school that targets troubled youth and helps them to assimilate back into regular schools. The school is run boot camp style and focuses on developing discipline and self-esteem in the youth. They are required to do their own laundry and housekeeping. There are 100 boys and 38 girls in the first class.

Medical care will be available by a physician three hours per week, by a Nurse Practitioner three hours per week and by a nurse three hours per week.

CERNER training is continuing so the program can go live in July.

There are only three charts that are unlocked in eCW as of December 31, 2016.

Response to the corrective action plan letter were submitted by Finance and Operations.

#### County Liaison Report

Ms. Szczepaniak reported that advocacy efforts are ongoing with respect to the impact of the possible repeal of the Affordable Care Act.

Ms. King gave the Board members the Annual Conflict of Interest Statement and Form 700 for completion. Board Self Evaluation forms are due from some members.

#### Next Meeting

The next Board meeting will be held on Tuesday, February 28, 2017 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

#### Adjournment

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Rod Place  
Chair, SJCC