

**San Joaquin County Clinics (SJCC)
Minutes of May 30, 2017
Board Meeting**

**San Joaquin County Public Health Services
Multi-Purpose Room**

Board Members Present

Rod Place, Chair
Luz Maria Sandoval, Vice Chair
Alvin Maldonado
Beth Shelton (By Phone)
Manuel Garcia (By Phone)
Alicia Yonemoto (By Phone)

SJCC Staff Present

David Jomaoas, SJCC Executive Director
Dr. Farhan Fadoo, SJCC Medical Director (By Phone)
Diana Surber, SJCC Interim Chief Financial Officer
Betty Jo, Riendel, R.N., SJCC Nursing Department Manager
Ron Kreutner, SJCC Chief Financial Officer

SJC Liaisons Present

Margaret Szczepaniak, Assistant Director, HCS
Vanessa Anderson, Management Analyst, HCS
Izidi Alcorn-Starks, SJGH Deputy Finance Director
David Culberson, SJGH CEO
Cynthia King, Administrative Secretary, HCS
Tammy Evans, Director, Public Health Services

Guest

John Bousquet

Call to Order

Prior to the meeting being called to order those present were shown the newly converted Hazelton Clinic facility by Charlotte Hunter-Brown. Ms. Hunter-Brown is the clinical supervisor of the facility.

This facility was designated as a new FQHC-LAL facility by HRSA on February 28, 2017. It formerly functioned only as a public health clinic with limited services. It is now a full primary care site.

The meeting was called to order at 5:15 by SJCC Chair, Rod Place.

Public Comment

None

Approval of Minutes of March 28, 2017 and April 25, 2017 Board Meetings

Alicia Yonemoto made a motion to approve the minutes of the March 28, 2017 and April 25, 2017 meetings. Luz Maria Sandoval seconded the motion and the motion was approved.

Report on Finance Committee Meeting

Rod Place reported that a lot of progress has been made at each of the committee meetings. He said that he was proud of all involved on the committee for their hard work.

Board Action Item

Approval of Diana Surber as Interim SJCC CFO

The Board was provided with Ms. Surber's resume prior to the meeting. There was a question asked as to whether Ms. Surber would be the permanent CFO. Ms. Surber is being asked to serve through June 2018. There will eventually be a recruitment for a full-time SJCC CFO. It is hoped that the permanent CFO will be hired prior to the end of Ms. Surber's contract so that training can take place.

Margaret Szczepaniak thanked Ron Kreutner for his service as SJCC CFO. She acknowledged the difficult task of serving as the SJCC and SJGH CFO.

Beth Shelton made a motion to approve Diana Surber as Interim SJCC CFO. Manual Garcia seconded the motion and the motion was approved.

Accept Quarterly Quality Assurance/Quality Improvement Report

Dr. Fadoo provided his quarterly QA/QI report to the Board. The Hazelton Clinic data is now included in the measures. Some of the measures have gone down due to there being a learning curve for the providers at the new clinic. Saturday clinics have begun in the Women's Health clinic. It is hoped that this will improve the measures for mammograms, PAP tests, etc.

Beth Shelton made a motion to accept the Quarterly QA/QI report. Luz Maria Sandoval seconded the motion and the report was accepted.

Approve Draft SJCC Budget

Diana Surber presented the Board with the draft budget for Fiscal Year 2017-2018. Alvin Maldonado made a motion to approve the draft budget. Luz Maria Sandoval seconded the motion and the Board approved. The draft budget will be submitted to the Board of Supervisors for their approval. Once the final budget is approved by the Board of Supervisors, it will be presented again to the SJCC Board for final approval.

Board Development/Discussion Item

Report from Compliance Officer – Patient Complaints by Clinics

Carla Bomben submitted a report of patient complaints for Fiscal Year 2016-2017 through March 31, 2017. There have been slightly less than 120 patient complaints in all of the clinics (SJCC and other clinics) for the period of July 1, 2016 through March 31, 2017. 275 of complaints were regarding care/treatment received. 25% of those complaints were related to access. 20% of the complaints were related to the attitude of clinic staff.

2017 Public Health Annual Report

Tammy Evans, Director of Public Health Services (PHS) gave a presentation to the Board on the Public Health Services Annual Report for 2016. In her presentation, Ms. Evans explained the many programs of PHS: Communicable Disease Control and Prevention, Health Promotion, Chronic Disease and Injury Prevention, Maternal, Child, Adolescent and Family health, Clinical Services or Linkage with Care, and Supportive Capabilities. Ms. Evans provided highlights on each of the programs. A copy of the Annual Report is attached to these minutes.

Operational and Staff Reports

Clinic Operational Report

David Jomaoas reported on clinic operational reports as follows:

Four mid-level providers have been hired – 3 Nurse Practitioners (1 in OB, 1 in Family Medicine and 1 for the Manteca clinic). One Physician's Assistant has been hired for Primary Medicine. One locum physician has been converted to a full-time position in Pediatrics. Two Pediatricians (husband & wife) have been hired and will begin in August. There is one Internal Medicine physician that will begin in Primary Medicine in October. This will greatly reduce the professional fees in the budget for locums.

Mr. Jomaoas is working with the locums firm, SJGH and HPSJ to address the issues related to locums vs. temporary credentialed provider staff, and how this affects cost and reimbursement.

New signs have been put up at the Hazelton Clinic. Signs at the 1414 N. California Street Clinic are due to be installed in June.

Manteca Clinic - The Change in Scope has been submitted to HRSA. Construction has started. Completion should be at the end of July.

Planning is underway for the Annual Health Fair which will take place on Saturday, October 21.

April Financials

Diana Surber presented the financial figures for April and year-to-date.

There were 8,975 visits in April, which exceeded the budgeted amount by 7.4%. There have been 79,070 visits year-to-date, which is 4.85 over the budgeted amount. Total revenue in April was \$1,571,965, 20.6% less than budgeted. Year-to-date revenue is \$13,940,659, 24.5% less than budgeted. Total expenses in April was \$2,246,015, 15.6% more than budgeted. Total year-to-date expenses are \$19,967,576, which is 7.6% over what was budgeted.

County Liaison Report

Margaret Szczepaniak presented the SJCC Legislative Report.

Ms. Szczepaniak provided a list of bills affecting the clinics. Some of these bills related to Medi-Cal, opioid pain reliever use and abuse, and mental and physical health care integration. All of the bills listed are on the Senate or Assembly floors or in committees.

Cynthia King will contact the Executive Committee to schedule a meeting to develop a slate of officers for the June meeting.

Next Meeting

The next Board meeting will be held on Tuesday, June 27, 2017 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Luz Maria Sandoval
Vice Chair, SJCC