

**San Joaquin County Clinics (SJCC)  
Minutes of November 28, 2017  
Board Meeting**

**San Joaquin General Hospital  
Conference Room 1**

**Board Members Present**

Rod Place, Chair  
Luz Maria Sandoval, Vice Chair  
Lei McMiller, Secretary  
Alicia Yonemoto  
Beth Shelton  
Mary Mills  
Delani Place

**SJCC Staff Present**

David Jomaoas, SJCC Executive Director  
Diana Surber, SJCC Interim Chief Financial Officer  
David Culberson, SJGH CEO  
Betty Jo Riendel, RN, SJCC Nursing Department Manager

**SJC Liaisons Present**

Greg Diederich, Director, HCS  
Margaret Szczepaniak, Assistant Director, HCS  
Cynthia King, Administrative Secretary, HCS  
Izidi Alcorn-Starks, SJGH Deputy Finance Director  
Tabriz Asghar, PRIME Project Manager

**Call to Order**

The meeting was called to order at 5:02 by SJCC Chair, Rod Place.

**Public Comment**

None

## **Approval of Minutes of October 31, 2017 Board Meeting**

Luz Maria Sandoval made a motion to approve the minutes of the October 31, 2017 meeting. The motion was seconded by Delani Place and the motion was approved.

## **Board Action Items**

### **Approval to Extend Hours for Childrens Health Services**

David Jomaoas advised the Board that the physicians in Childrens Health Services would like to continue expanding their hours of operations to provide greater patient access. He requested that the Board approve extending their hours from 5:00-7:00 p.m. Monday through Friday. These additional hours of operation would allow for families to bring in their children after school and work and also avoid some visits to the Emergency Department. The proposed expanded hours would begin some time after January 1, 2018.

Alicia Yonemoto made a motion to approve extending hours for Childrens Health Services. Delani Place seconded the motion and the Board approved.

### **Re-Ratify Performance Improvement Plan**

It was agreed that a draft would be distributed to the Board for comment. After comment and revisions, this item will be brought to the meeting on December 26, 2017 for approval.

### **Re-Ratify Grievance Process Policy**

It was agreed that a draft would be distributed to the Board for comment. After comment and revisions, this item will be brought to the meeting on December 26, 2017 for approval.

### **Accept Quarterly Quality Assurance/Quality Improvement Report**

Due to time constraints of several Board members, this item will be brought to the Board at the December 26, 2017 meeting.

## **Board Development and Discussion Items**

### **Patient Centered Medical Home (PCMH)**

Tabriz Asghar is the PRIME Program Manager. He made a presentation to the Board on what the Patient Centered Medical Home program involves. The Project scope is to transform the clinics primary care to the PCMH model in 2018. Six of the clinics will meet the requirements in 2018. Those clinics are Primary Medicine, Family Medicine, Family Practice California Street, Childrens Health Services, Hazelton and Manteca. The two OB/GYN clinics are scheduled to be ready in 2019.

Mr. Asghar will ask the Board for approval to proceed with filing an application with NCQA for PCMH recognition at the December 26 Board meeting.

## **Operational and Staff Reports**

### **Clinic Operational Report**

David Jomaoas reported the clinic activities for the past month.

Signs are now posted at some bus stops in Manteca announcing the opening of the Manteca clinic. The signs will be rotated throughout the City of Manteca. The clinic currently has a pediatrician, Dr. Rojanavongse and a nurse practitioner, Colby Morton. Dr. Tha, a family medicine physician will be starting in January. Offers have been made to two other physicians for PMC (Primary Medicine Clinic, French Camp) and Mr. Jomaoas is waiting to see if the offers will be accepted, and any VISA issues are resolved if required.

Mr. Jomaoas and Diana Surber have started the budget process for next fiscal year 2018-2019. Diana will be the lead for the 2018-2019 budget process

The UDS report is due to HRSA no later than February 15, 2018. Diana Surber and Vanessa Anderson have been working on this. The Board will be asked to approve the submittal of the report (no later than February 15) at the December 26 meeting.

HRSA recertification for SJCC is due in March 2018.

The Cerner electronic health record system is now scheduled to be in place on March 5, 2018. Cerner Training for all staff and providers will begin in January 2018.

Medi-Cal applications were submitted for the Manteca and Hazelton clinics and we are still waiting for approval notice back from the State. CLIA Lab applications (clinic waived testing) have also been submitted for the Manteca and Hazelton clinics and we are waiting for approval notice back from the State.

Potential future goals for SJCC Board consideration:

Develop a stipend program for patient/consumer Board members as an incentive for Board member recruitment, retention and participation.

Develop other sources of revenue for the clinics that may include sub-contracting with community pharmacies (i.e., CVS, Walmart, and Safeway) for the 340b program; sub-contracting with community dental groups to increase access to dental care through HRSA programs; seek a rate adjustment through implementing a MFT (Marriage and Family Therapist) program at each clinic.

David Culberson informed that he, Greg Diederich and Margaret Szczepaniak interviewed Chuck Wiesen with WIPFLi. Mr. Wiesen will serve as the interim SJCC Executive Director when Mr.

Jomaoas retires at the end of December. Recruitment for a new SJCC Executive Director is expected to take about three months.

#### October Financials

Diana Surber provided the October financials to the Board members.

There were 9,467 patient visits in October, which was 21% more than budgeted. Total revenue in October was \$799,146, -41.1% of budgeted. Total expenses in October were \$2,290,390 (4.6% more than budgeted) with a total net income of -\$1,491,244 (-42.6% of budgeted amount.)

#### County Liaison Report

Margaret Szczepaniak been in contact with community based organizations who serve the Medi-Cal population to ask their assistance in locating potential Board members. In addition, she has contacted Delta College, Cal State-Stanislaus and UOP to seek students who are clinic members to consider joining the Board.

Ms. Szczepaniak announced that she was retiring from the County effective December 22.

#### Next Meeting

The next Board meeting will be held on Tuesday, December 26, 2017 at 5:00 p.m. at San Joaquin General Hospital in the Conference Room 1.

#### Adjournment

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Luz Maria Sandoval  
Vice Chair, SJCC