

**San Joaquin County Clinics (SJCC)
Minutes of February 27, 2018
Board Meeting**

**San Joaquin General Hospital
Health Center North Conference Room**

Board Members Present

Alicia Yonemoto
Mary Mills
Alvin Maldonado
Beth Shelton

SJCC Staff Present

Chuck Wiesen, Interim SJCC Executive Director
Diana Surber, SJCC Interim Chief Financial Officer
Betty Jo Reindel, RN, SJCC Nursing Department Manager

SJC Liaisons Present

Greg Diederich, Director, HCS
David Culberson, CEO, SJGH
Vanessa Anderson, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS
Pat Stalker, Interim SJGH Deputy Finance Director
Gay Walker, Interim SJGH Finance Supervisor

Guest

Elsa Araujo

Call to Order

The meeting was called to order at 5:10 by SJCC Board Member, Alicia Yonemoto.

Public Comment

Elsa Araujo raised a concern about an Emergency Department visit for which she was billed. She was in the ED for 30 minutes and received a bill charging for one day in the ED for \$1,400. She has spoken with the Billing Department and has not gotten an explanation for the amount billed or an

itemization of the services for which she is being billed. Pat Stalker and Gay Walker made copies of the documents that Ms. Araujo brought and promised to follow up and report to her.

Approval of Minutes of December 26, 2017 and January 30, 2018 Board Meetings

The minutes were not approved as there was not a quorum. This item is deferred to the March 27 meeting.

Board Action Items

Acceptance of 2018 Sliding Fee Scale

This was deferred as there was not a quorum.

Accept Quarterly QA/QI Report

This was deferred as there was not a quorum.

Board Secretary Voting

This was deferred as there was not a quorum.

Quality

Press Ganey Reports

Chuck Wiesen provided the Press Ganey report for San Joaquin General Hospital to the Board members. The report provides ratings on many aspects of care as well as ranking comparisons with other facilities. Mr. Wiesen proposed that this report is a tool that could be used in the Quality Assurance Committee.

Operational and Staff Reports

Clinic Operational Report

Chuck Wiesen report on activities for the past month:

The UDS Report was submitted to HRSA on February 15. Vanessa Anderson coordinated data from all sources within the hospital and finalized the report for submission.

In addition to the VFC (Vaccines for Children), SJCC will apply for the 317 program to provide vaccines for adults. The vaccines will be available at all of the sites.

Manteca Clinic – The focus has been on hiring Family Medicine physicians. Dr. Fadoo has been working on filling staff. New Family Medicine physicians will be starting in April. A Nurse Practitioner is onboard. In order to signal that the clinic is open, a flashing “Open” sign will be installed. Mailings

are being sent to multiple zip codes in Manteca and Tracy to let the community know about the Manteca clinic. The website is being updated to list operating hours for all of the clinics.

Cerner is scheduled to go live on Monday, March 5. There will be a reduction in appointments to allow staff to get up to speed with using Cerner.

Mr. Wiesen recommended that the Board develop a strategic plan for the next 3-5 years. This is something that HRSA will be looking for during their site visit in November.

FQHC recertification is due on April 2. Cynthia King has been asked to schedule an Executive Committee conference call to approve this action as the next meeting on March 27 will be too close to the date to file for recertification. The Executive Committee will also be asked to approve the 2018 Sliding Fee Scale.

The aggregate scores for the Board Self-Evaluation were distributed at the meeting of January 30. Mr. Wiesen suggested that the Board discuss the results of the self-evaluation to determine where improvements can be made.

The Board members were given a Federal Enrollment form to complete which Board members are asserting they have no disqualifying crimes.

December Financials

Diana Surber provided the financial report for December 2017.

There were a total of 7,892 visits in the month of December. 7,345 of those visits were billable. These figures are slightly below budget. Gross patient revenue for December was \$1,467,850 (-5% of budget) and net patient revenue was 581,072 (-60.2% of budget). Total salaries and expenses were \$948,880, which was 25.9% below budget.

Next Meeting

The next Board meeting will be held on Tuesday, March 27, 2018 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Luz Maria Sandoval
Vice Chair, SJCC